

# TAMIL NADU ORTHOPAEDIC ASSOCIATION



## BYLAWS

2024





# **TAMIL NADU ORTHOPAEDIC ASSOCIATION**

# **2024**

# **BYLAWS OF THE ASSOCIATION**

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Tamil Nadu Orthopaedic Association**

(Updated up to AGBM, February 2021 Resolutions)

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# **BY-LAWS OF THE TAMILNADU ORTHOPAEDIC ASSOCIATION**

Amended Rules & Regulations of the TNOA up to AGBM 2019.

The society was formed on 16-12-2001.

Registered under Societies Act. **Reg. No: 44/2002**

## **Memorandum of Association**

- 1.** The name of the Society shall be, **The Tamil Nadu Orthopaedic Association.**
- 2.** The Association shall function in accordance with the rules and regulations; a copy thereof is filed herewith duly certified in the prescribed manner.
- 3.** The names, addresses and the occupations of the Executive Committee to whom, by the rules of the Association, the management of the affairs are entrusted for the duration of their offices consist of President, President-Elect and Secretary.  
The Executive Committee shall be the Governing Body of the Society to whom the rules and regulations of the Society, the management of its affairs is entrusted.
- 4.** Official website of the Association is **www.tnortho.org** and the Conference website shall be given a link from the parent website.

# CONSTITUTION OF THE TNOA

## 1. NAME & OFFICE

### 1.1 Name

The name of the Society shall be, The Tamil Nadu Orthopaedic Association, herein after called the Association in these rules and regulations.

It will be a state chapter of Indian Orthopaedic Association (IOA) as provided in the Constitution of IOA and shall work on guidelines of IOA.

### 1.2 Address

**The Tamilnadu Orthopaedic Association**  
**Door. No 9B 'D' Block ASTA AVM Apartments**  
**AVM Studio Complex,**  
**38, Arcot Road,**  
**Vadapalani,**  
**Chennai – 600 026**  
**Ph: 044 – 45590476**  
**Mail: [tnoaoffice2018@gmail.com](mailto:tnoaoffice2018@gmail.com)**

### 1.3 Area of Operation

The Association shall operate throughout the state of Tamil Nadu.

### 1.4 Jurisdiction

The society is within the jurisdiction of Registrar of Societies, South Chennai, Chennai – 600 035.

### 1.5 Business Hours

The business hours of the society are between 10-00 AM and 5-00 PM.

### 1.6 Renewal of Registration

The Renewal of registration with Registrar of Societies, South Chennai has to be done every year.



## **2. OBJECTS**

The objectives of the Association shall be the advancement of the science and art of Orthopaedic surgery and with that view inter alia to do the following:

- 2.1** To facilitate the exchange of scientific data and information among members both National & International level.
- 2.2** To encourage scientific discussion and read papers on Orthopaedic Surgery its sub-specialities and allied subjects.
- 2.3** To hold scientific discussion and read papers on Orthopaedic Surgery and allied subjects.
- 2.4** To provide for the delivery and holding of lectures, meetings and classes for Medical Practitioners / others for the purpose of directly or indirectly advancing the cause of Orthopaedic Surgery.
- 2.5** To establish and maintain reference modern library / libraries relating to Orthopaedic Surgery.
- 2.6** To provide instructions and education for the advancement of Orthopaedic Surgery among Medical Practitioners.
- 2.7** To watch and advice on legislation affecting Orthopaedic Surgery and allied subjects.
- 2.8** To advise other associations / voluntary bodies/ Government agencies on matters affecting the interest and development of Orthopaedic Surgery includes standardization of instruments, implants and orthotic & Prosthetic appliances, Problems of rehabilitation and resettlement of physically handicapped, to advice on matters concerning teaching and training of medical students (Undergraduates and Postgraduates) and research in Orthopaedic Surgery and suggest ways and means for improving the training of the paramedical personnel.
- 2.9** To establish contact / affiliations with other Societies or Association and exchange scientific information and collaborate with them in progress of common interest.
- 2.10** To publish journals, proceedings, brochures, periodicals and abstracts pertaining to Orthopaedic Surgery and allied subjects.

**2.11** To promote social and professional contacts among the Orthopaedic Surgeons of Southern India, rest of India and the world at large.

**2.12** To encourage exhibitions of instruments, implants, tools, appliances etc., connected with or pertaining to Orthopaedic Surgery and to attempt to improve such instruments and appliances for the special needs of this country.

**2.13** To receive donations and subscriptions and to hold the funds incurred for any particular purpose or purposes for the advancement of Orthopaedic Surgery.

**2.14** To make rules, regulations and bylaws and to delete, change or add to the same as and when necessary, conducive to the attainment of all or any of the objectives of the Association.

**2.15** To initiate any other programme which may be decided on from time to time.

### **3.**

## **THE MANAGEMENT / GOVERNING BODY**

The Management / Governing body of the Association would be the Executive Committee. The rules and regulations of the Society are entrusted to this committee. The management of the affairs of Association is entrusted for the duration of their office to the Executive Committee which will consist of:

1. President
2. Immediate Past President
3. President-Elect
4. Vice President
5. Secretary
6. Immediate Past Secretary
7. Joint-Secretary
8. Treasurer
9. Editor , Indexing Editor and Video Journal Editor
10. Fellowship Secretary
11. IT Wing Secretary
12. Executive Committee Members from each zone of TNOA

## **4. MEMBERSHIP**

Membership of the association shall comprise the following categories

1. Life Members
2. Associate Members
3. Honorary Members

### **4.1 Life Members**

~~4.1. (a) Orthopaedic surgeons from this country who contribute a minimum of Rs. 2,100/- (Rs. Two Thousand One Hundred only) (Rs. 2,000/- to the Funds of the Association & Rs.100/- towards contribution to OASIS) may be elected as Life Member of the Association.~~

~~However, it was also agreed to combine the Membership for TNOA and IOA in accordance with the President IOA request to the GB. Hence, the combined membership fee is Rs. 7,100/- (Rs.5000/- for IOA and Rs.2100/- for TNOA) from 2013 onwards. Combined membership fee would be collected at State level and then the relevant amount towards IOA shall be sent through the TNOA. Separate applications shall be filled for IOA and TNOA (AGB, Feb 2012).~~

~~IOA Life membership form shall be forwarded to IOA only with TNOA life membership number / Temporary LM number by the Secretary of TNOA.~~

~~Since IOA accepts application for membership directly from orthopaedic surgeons from Tamil Nadu and also the membership fee is Rs.7100/- for both IOA and TNOA membership, combined Membership from our members need not be insisted. (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty).~~

4.1. (a) Orthopaedic surgeons from this country who contribute a minimum of Rs. 5,000 /- (Rs. Five thousand only) (Rs. 4500/- to the Funds of the Association & Rs.500/- towards contribution to OASIS) may be elected as Life Member of the Association.

However, it was also agreed to combine the Membership for TNOA and IOA in accordance with the President IOA request to the GB. Hence, the combined membership fee is Rs. 10,000/- (Rs.5000/- for IOA and Rs.5000/- for TNOA) from the year 2019 onwards. Combined membership fee would be collected at State level and then the relevant amount towards IOA membership shall be sent through the TNOA. Separate applications shall be filled for IOA and TNOA (AGB, Feb 2019 - Madurai).

IOA Life membership form shall be forwarded to IOA only with TNOA life membership number / Temporary LM number by the Secretary of TNOA. Since IOA accepts application for membership directly from orthopaedic surgeons from Tamil Nadu and also, the membership fee is Rs.10,000/- for both IOA and TNOA membership, combined Membership from our members need not be insisted. (AGBM, February 2019 – Madurai).

4.1. (a) i. IOA Membership should be routed only through TNOA Office and Direct membership to IOA through IOA portal should not be allowed (AGBM, 11th February 2023, Chennai)

**4.1. (b)** Applicants should have completed PG Diploma or Master Degree in Orthopaedic Surgery or DNB Orthopaedics or Orthopaedic degrees recognized by Medical Council of India.

**4.1. (c)** Life Members shall have the right to vote, to hold office, to sign referendum and to sign Nomination papers.

#### **4.2 Associate Members**

**4.2. (a)** Any person undergoing Postgraduate course in Orthopaedics can apply only for combined Associate Membership for both IOA and TNOA. (AGBM, February 2019 – Madurai).

~~**4.2. (b)** The subscription for Associate Membership shall be Rs.500/-. Associate members should also pay the same fee of Rs. 7,100/- (2,100 +5,000) for becoming Life Member upon their completion of Postgraduate course (AGB Feb' 2013).~~

**4.2. (b)** Associate members should also pay the same fee of Rs. 9,000/- (4,000 +5,000). The Associate member becomes Life member automatically upon their completion of postgraduate course and submitting their certificates and need not pay any further fee. (AGB- Feb - 2019 - Madurai).

**4.2. (c)** Associate Members should be enrolled before the last date for submitting scientific papers for the Conferences to be eligible to present paper in the Conference. (AGM 10.2.2007, Club Melange, Erode)

**4.2. (d)** Associate Members shall have the right of attending Scientific meetings and social events and Engaging in all scientific discussions.

**4.2. (e)** They shall not attend business meetings and take part in elections.

**4.2. (f)** They have no voting rights.

**4.2. (g)** Associate Members pay a discounted registration fees at Association Conferences.

**4.2. (h)** Associate Membership shall be valid only until the completion of the said post graduate course. After which they have to enroll as Life Members of the Association for continuance of their Membership after submission of their course completion certificate and registration.

### **4.3 Honorary members**

**4.3. (a)** Honorary membership may be awarded to persons of distinction, residing in India or abroad, who have made outstanding contribution to the progress of Orthopaedic Surgery in general or to this Association in particular.

**4.3. (b)** Honorary Members may attend and participate in scientific meetings.

**4.3. (c)** Honorary Members shall not vote, hold no office, nor pay dues.

### **4.4 Application of Membership**

**4.4. (a)** Applications for Life Membership and Associate Membership must be made in the prescribed form.

**4.4. (b)** It should be supported (proposed and seconded) by two Life Members of the Association.

~~**4.4. (c)** Life membership fee of Rs. 5,000/- (Rs. Five Thousand only) (Rs. 4,900/- to the Funds of the Association & Rs.100/- towards contribution to OASIS) should be paid in the form of a demand draft in the name of Tamil Nadu Orthopaedic Association, payable in Chennai.~~

This fee may be revised from time to time with the approval of the General Body.

**4.4.(c)** Life membership fee of Rs.5000(Rupees Five Thousand only) to the funds of the Association, of which Rs.500/- will be contributed towards the membership of OASIS. No extra amount will be collected from the members towards OASIS membership. The life membership fee should be paid in the form of a Demand Draft in the name of **Tamilnadu Orthopaedic Association** Payable in Chennai. Online transfer of membership fees has also been enabled.

This fee may be revised from time to time with the approval of the General Body.

**4.4. (d)** The applicant should enclose the photocopies of the following certificates:

**4.4. (d). (i) For Life Membership**

1. MBBS Registration Certificate
2. Qualifying Degree/Diploma Certificate
3. Registration Certificate of the PG Degree/Diploma/DNB with any State Medical Council in India or MCI. As regards members with foreign degrees, the State Medical Council/MCI Registration Certificate shall be obtained from new members.

**4.4. (d). (ii)** For Associate Membership

1. Bonafide Certificate from Head of Department Or
2. The application should be proposed or seconded by his Head of Department.

**4.4. (e)** The application for membership shall be submitted to the Secretary, TNOA along with the life membership fee & certificates and the Secretary will place it before the General Body in Annual General Body Meeting for scrutiny and acceptance. Once ratified the new member's name will be included in the Register and they will be given Life Membership number.

**4.4. (e). (i)** Suffix "T" after the LM number shall be added before ratification and this number may be communicated to new members before ratification in the GBM to enable them to quote this number in conference / CME registrations to present papers, while applying for fellowships of TNOA and correspondences with TNOA. After ratification in the GBM "T" shall be removed and the number converted to permanent Life Membership. (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty)

**4.4. (f)** No applications shall be processed until all required documents are received by the Secretary, TNOA.

**4.5 Subscription**

Life Members and Associate Members may be invited to make periodical or annual contribution to any of the existing funds and trusts and other special activities of the Association.

**4.6 Cessation of Membership**

**4.6. (a)** Any member wishing to resign his/her membership from the Association shall give notice in writing to the Secretary not less than 3 months before the end of the financial year.

**4.6. (b)** Membership amount will not be refunded.

**4.6. (c)** Any member whose resignation is requested shall have the right to appeal to the next business meeting of the Executive Committee provided he makes a written application to the Secretary within 14 days of receiving the request.

## **5. CITY/DISTRICT CHAPTERS & TNOA ZONES**

### **5.1 City/District Chapters**

**5.1 (a)** Within Tamil Nadu any district or major city may have a local branch hereinafter referred to as Chapters which shall be guided by the TNOA.

**5.1. (b)** All chapters shall be constituted and shall function in accordance with the Rules of the TNOA.

**5.1. (c)** Such chapters may hold scientific meetings during the year at any place in Tamil Nadu.

**5.1. (d)** All chapters shall be operated primarily for scientific, educational purposes, and, without limiting the generality of the foregoing, to foster, encourage, promote and advance the science and art of Orthopaedic Surgery.

**5.1. (e) Power of Chapters.** The power of the local chapter includes governing itself, transacting its own business, electing its own officers, and disciplining its own members.

**5.1. (f)** No local chapter, or any officer, or member thereof, has the power to act as agent for TNOA except as specifically authorized by the Executive Committee of the TNOA, in writing, to do so.

### **5.1. (g) Formation of New Chapters**

**5.1. (g). {i}** A new chapter may be formed with the approval of the Executive Committee of the TNOA when a new district is created in Tamil Nadu. A new chapter may be formed when 10 or more members living/practicing in the same geographical district shall petition and be granted a charter by the Association. This should be ratified by the General Body of the Association.

**5.1. (g). {ii}** When a new chapter is formed by the division of an existing chapter, the new chapter must have a charter enrolment of 10 or more members, except under unusual circumstances as approved by the Executive Committee and general Body of the Association.

**5.1. (g). {iii}** Upon formation of a new chapter, the Constitution and Bylaws of the TNOA must be Followed.

**5.1. (h)** EC members name should be included in local club of their respective zone communications and activities. (AGBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty)

**5.1. (i)** Clubs should send communications to the respective zonal EC members. (AGBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty).



## **5.2 TNOA Zones**

**5.2. (a)** According to the geographical distribution of districts (local chapters), a group of districts may be constituted into Zones of TNOA, hereinafter referred to as Zones.

**5.2. (b)** Following are the Zones of TNOA with the constituent districts:

**1. Chennai**

**2. Madurai**

**3. Coimbatore**

- i. Coimbatore
- ii. Nilgiris

**4. North Zone**

- i. Vellore
- ii. Kanchipuram
- iii. Thiruvallur
- iv. Thiruvannamalai

**5. West Zone I**

- i. Salem (Mid-West)
- ii. Namakkal
- iii. Krishnagiri
- iv. Dharmapuri

**6. West Zone II**

- i. Erode
- ii. Tiruppur
- iii. Karur

**7. Central Zone I**

- i. Trichy
- ii. Perambalur
- iii. Ariyalur
- iv. Pudukkottai

**8. Central Zone II**

- i. Dindigul
- ii. Theni
- iii. Sivagangai

**9. East Zone**

- i. Thanjavur
- ii. Thiruvarur

- iii. Nagapattinam
- iv. Cuddalore
- v. Villupuram

**10. South Zone I**

- i. Tirunelveli
- ii. Tuticorin
- iii. Virudhunagar
- iv. Ramanathapuram

**11. South Zone II**

- i. Kanyakumari

(AGBM, 11<sup>th</sup> February 2017, Hotel Le Meridian, Coimbatore)

**5.2. (c)** Each zone will be represented in the Executive Committee by Executive Committee Members.

**5.2. (d)** Written report of Activities of each zone should be presented at each Executive Committee Meeting by the Executive Committee Member of respective zone.

### **5.3 Best Zonal Club Award of Tamil Nadu Orthopaedic Association**

**5.3. (a)** To encourage scientific work & to promote healthy competition among various clubs/zones, the Best Zonal Club Award, a rolling shield shall be given to the Best Zone of TNOA every year.

**5.3. (a) i.** Renamed as TNOA Best Ortho Club Award – Metro & Non-Metro. (AGBM, 19th March 2022, Trichy)

**5.3. (a) ii.** TNOA Best Ortho Club Award for three categories - Metro, Non-Metro & District club (AGBM, 11th February 2023, Chennai)

In order to encourage Non-Metro Zonal clubs to take active part in presenting the work form their respective zones for the TNOA Best Zonal Club Award, it was proposed to have a TNOA Best Zonal Club Award for Non-Metros (AGB, Feb 2012, Vellore).

**5.3. (b)** Period: Activities from 1<sup>st</sup> January till 31<sup>st</sup> December shall be considered.

**5.3. (c)** Report should be submitted before 31<sup>st</sup> January each year.

**5.3. (d)** Award will be presented during the TNOACON each year.

**5.3. (e)** Selection Committee

**5.3.(e). {i} Selection** committee for this purpose shall consist of

- i. President, TNOA
- ii. Secretary, TNOA
- iii. President-Elect, TNOA
- iv. Vice President, TNOA
- v. Joint Secretary, TNOA

**5.3. (e). {ii} If** any of this Selection Committee Member hold office in the zone/club competing for this award, he shall not be a part of this Selection Committee.

**5.3. (f)** Selection shall be made in accordance with the evaluation pattern hereto mentioned.

**5.3. (f). {i}** Increase in number of members in TNOA - Maximum of 10 points.

Percentage increase in membership of the club - One mark for every 1% increase in membership.

**5.3. (f). {ii} Increase** in number of members in IOA - Maximum of 10 points.

Percentage increase in membership of the club - One mark for every 1% increase in membership.

**5.3. (f) {iii} Academic** activities: Maximum of 20 points.

- i. CME Programs: 2 points
- ii. Clinical meetings: 1 point

**5.3. (f) {iv} Achievement** of individual members: Maximum of 30 points in the following manner:

- i. Paper / poster presentations- Maximum of 10 points
  - a. International: 3points
  - b. National: 2 points
  - c. State: 1point
- ii. Publications - Maximum of 10 points
  - a. International: 3points
  - b. National: 2points
  - c. State: 1points
  - d. Books: 5 points
- iii. Awards and Honors: 5 points for each achievement- Maximum of 10 points

**5.3. (f). {v}** Social activities 5 points for each activity. Maximum of 10 points

**5.3. (f). {vi}** Regular conduct of monthly meetings (Minimum 10) Maximum of 10 points

**5.3. (f). {vii}** Submission of report in EC meetings of TNOA Maximum of 10 points

5.3.(f) {viii} publishing of articles in JOJS 2 points for each article ( Maximum 10 points)

**5.3. (g)** Decision of the selection committee shall be final.

## **6.**

## **ACCOUNTS AND FINANCE**

- 6.1** The Association FINANCIAL year shall be from 1st April to 31st March, both days Inclusive.
- 6.2** The accounts of the Association shall be maintained in the name of the Association at a Bank / Banks authorized by the Executive Committee.
- 6.3** The Treasurer shall have in charge of all money and assets of the Association.
- 6.4** All property and money shall be vested in the name of the Association.
- 6.5** The accounts of the Association shall be audited annually.
- 6.6** The accounts of the Association shall be operated by the Treasurer under the guidance of the Secretary.
- 6.7** The Treasurer shall hand over the accounts and assets to the new in-coming treasurer immediately after the expiry of his term.
- 6.8** The Treasurer shall keep the medal funds separately.
- 6.9** The following expenditures for the Academic Activities of the Association are to be incurred from this head of account (TNOT):
- A. Orations
    - i. Dr. N. S. Narasimhan Oration
      - a. Medal
      - b. Citation
      - c. Scroll
      - d. Orator's travel expense
    - ii. Dr. M. Natarajan Oration
      - a. Medal
      - b. Citation
  - B. Fellowship awards
    - i. The TNOA Prof. A.J. Selvapandian Travelling Fellowship – 2 Fellows per year
    - ii. The TNOA Dr. R. Muralidharan – Dr. M. Vanasekar Travelling Fellowship award - 2 Fellows per year

TNOA Inland Travelling Fellowship award has been raised from Rs.5000/- to Rs. 10,000/- (Rs. Ten Thousand only) per fellow. (AGB, Feb 2011, Madurai)

- iii. TNOA Dr. K. R. Venkateshwar PG travelling fellowship
- iv. TNOA Prof A. Subramaniam Foreign Travelling Fellowship for Consultants

C. Medals

- i. TNOA Prof. M. Natarajan Medal
- ii. TNOA Prof. T. K. Shanmugasundaram Medal
- iii. TNOA Prof. C.Vyageswardu Medal
- iv. TNOA Prof. A. Subramaniam Medal
- v. TNOA Prof. P. Dhanarajan Medal
- vi. TNOA – Prof R. Ramakrishnan Gold medal for Best Postgraduate
- vii. TNOA Dr. David V Rajan Gold Medal for Arthroscopy & Sports Medicine
- viii. TNOA Dr. Suryanarayan Gold Medal for Arthroplasty
- ix. TNOA Prof. B. Radhakrishnan Gold Medal for Foot & Ankle
- x. TNOA Prof. K. Sriram Gold Medal for Paediatric Orthopaedics
- xi. TNOA Prof. Mayilvahanan Natarajan Gold Medal for Orthopaedic Oncology
- xii. TNOA Prof. S. Rajasekaran Gold Medal for Spine
- xiii. TNOA Prof. T.S. Xavier Medal: (Hand Surgery)
- xiv. TNOA Prof. Ramanathan Memorial Gold Medal for Consultants
  - xv. TNOA Erode Best Poster Medal - General
  - xvi. TNOA Dr. Vidya Shankar Best Poster Medal - Arthroplasty
  - xvii. TNOA –KMC PG Ortho Quiz Medals
  - xviii. TNOA Prof A. Devadoss Meritorious Award - Plaque and medallion, Citation

**21.1** All other expenditures for the Academic Activities of the Association shall be incurred from the Association Fund (TNOA Fund).

**21.2** Seed Money:

Seed money up to a maximum of ***Rs. Five lakhs*** may be given on request to the Organising Committee of the TNOACON to be returned before or at the valedictory function of the TNOACON

**21.3** Closure of TNOA TRUST Account:

Close the TNOA TRUST account and transfer the FD and balance amount to TNOA account.  
(AGBM, 07<sup>th</sup> February 2021 – Yercaud

## **7.**

## **OFFICERS**

**7.1** The Officers of the Association shall be

- i. President
- ii. President-Elect
- iii. Vice-President
- iv. Secretary
- v. Joint-Secretary
- vi. Treasurer

New Treasurer post was created in Annual General Body Meeting of TNOA held on 11<sup>th</sup> February 2017 at Hotel Le Meridian, Coimbatore. Hence, previous custom of one of Chennai EC member acting as treasurer was withdrawn.

**7.2** Vice President shall be elevated to the post of President-Elect and President-Elect shall be elevated to the post of President in the next consecutive year.

**7.3** Vice-President shall be elected annually.

**7.4** Joint Secretary shall be elected once in two years and he shall be elevated to the Post of Secretary after two years.

**7.4. (a)** Treasurer shall be elected once in two years. (AGBM, 11<sup>th</sup> February 2017, Hotel Le Meridian, Coimbatore)

**7.5** All the Officers shall be Honorary.

## **8.**

## **GENERAL BODY**

### **8.1 Formation of General Body**

The General Body will consist of all the members with voting rights (Life Members) only.

### **8.2 Power and Functions of General Body**

**8.2. (a)** The General Body shall be the supreme body.

**8.2. (b)** All the decisions taken by the Executive/ Governing body shall be placed for approval by the General Body.

For the approval of a decision by the General Body, it should be passed by the majority which shall be determined by the show of hands or by voting on ballot paper depending upon the circumstances.

**8.2. (c)** The General Body will have the power to disqualify any member or Office bearer who has been proved to be working against the interests of the Association.

**8.3** In the event of a tied vote, the President shall have a casting vote.

**General Body Meeting-** As in Rule 13.1 and 23.22.



## **9.**

### **EXECUTIVE COMMITTEE**

Governing body will consist of the Officers and the Executive Members.

**9.1** The Executive Committee shall consist of Officers (President, President Elect, Vice President, Secretary, Joint Secretary and Treasurer), Immediate Past President, Immediate Past Secretary, Editor, Indexing Editor, Video Journal Editor, Fellowship Secretary, IT Wing Secretary, Immediate Past Treasurer and Executive Committee Members from the Zones of TNOA.

**9.2** The term of the Fellowship Secretary, and Executive Committee Members shall be two years.

**9.3** The term for Journal Editor and Indexing Editor and IT Wing Secretary to be increased to 5 years (AGM Erode 2024)

**9.4** Only Life Members residing in Tamil Nadu are eligible to contest all the above posts.

**9.5** To contest for the posts of Vice-President and Joint-Secretary, occupation of any previous Executive Committee posts is a prerequisite.

**9.4. (a)** To contest for the post of Treasurer, the candidate should be a past EC member of TNOA, based in Chennai. (AGBM, 11th February 2017, Hotel Le Meridian, Coimbatore)

**9.4. (b)** To contest for the post of IT Wing Secretary, the candidate need not be a past EC member of TNOA (AGBM, February 2024, Erode)

**9.6** The Executive Committee shall handle matters requiring action between Annual General Body Meetings but such actions are subject to ratification by the General Body.

**9.7** The actions of the Executive Committee between meetings of the General Body shall be considered effective and binding prior to ratification by the General Body. If the General Body does not ratify the actions of the Executive Committee, such actions shall be deemed null and void.

**9.8** No Officer or member shall receive directly or indirectly any salary or compensation for his services. except the one at the time of the Annual Conference (TNOACON) and TNOA Prof. TKS Mid-year CME. No travel expenses will be paid for any of the EC Members.

**9.9** Officers shall not be eligible for re-election to the same post.

## **9.10 Executive Committee Members**

**9.10. (a)** Executive Committee Members shall be elected from each zone of TNOA by the members of that zone with an idea to have representatives from each area of the state.

**9.10. (b)** No of Executive Committee Members

**9.9.(b) {i}**. No of Executive Committee Member from a zone is decided according to their TNOA Life Membership strength as on 31.12. of the previous year, in the following ratios:

-

1 to 100. One

100 and above... Two (GBM 9-2-2008, Kodaikanal)

**9.9. (b) {ii}**. Not more than two Executive Committee Members shall be elected from any zone.

**9.9(b) {iii}** Chennai is a separate metro zone. And it has more than 520 members. So, for better functioning one more EC member is allotted to Chennai zone (2020-GBM- Vellore).

**9.10.(c)** Each zone has no of Executive Committee Members as follows:

I.	Chennai	: 3 Members (2020-GBM-Vellore)
II.	Madurai	: 2 Members
III.	Coimbatore	: 1 Member
IV.	North Zone	: 1 Member
V.	West Zone I	: 1 Member
VI.	West Zone II	: 1 Member
VII.	Central Zone I	: 1 Member
VIII	Central Zone II	: 1 Member
IX.	East Zone	: 1 Member
X.	South Zone I	: 1 Member
XI.	South Zone II	: 1 Member

(AGBM 11<sup>th</sup> February 2017 at Hotel Le Meridian, Coimbatore)

There will be no further increase in the number of Executive Committee members for any zone (AGM 2013).

**9.10. (d)** The purposes of the Executive Committee Members shall be to:

- i. Provide a mechanism to increase opportunities for involvement and participation in Association affairs by Members.
- ii. Facilitate communications and the dissemination of Association policy within the individual zones and districts.

- iii. Consider and make recommendations regarding the disposition of Association resolutions and proposed amendments to the Association Bylaws, consistent with these Bylaws.
- iv. Advise the Association Officers regarding matters of importance to Orthopaedic Surgeons.

**9.10. (e)** The duties of the Executive Committee Members shall include but not be limited to

- i. Identifying problems affecting Orthopaedics.
- ii. Assisting in the execution and implementation of Association policies within the individual zones and districts.
- iii. Developing recommendations of Association resolutions and proposed amendments to the Association Bylaws.
- iv. Providing other advice as appropriate to the Executive Committee.

**9.10. (f)** The term of office for an Executive Committee Member shall be two (2) years and they shall be eligible for re-election for one more term.

- The same EC member, if he has finished 2 terms, shall not be eligible to apply for EC member. (AGB, 2013)

**9.10. (g)** The EC members should compulsorily attend the Inaugural function, General Body Meeting and Valedictory function and assist in the proceedings of the Conference activities. (AGBM, 14<sup>th</sup> February, 2015, Hotel Park Plaza, Salem)

## **10. ELECTION OF THE OFFICERS AND MEMBERS OF THE EXECUTIVE**

### **10.1. Frequency & Term**

**10.1. (a)** Vice-President shall be elected annually, from amongst Life Members of the Association who are eligible to vote in a manner stipulated in Rule 10.6.

**10.1. (b)** Joint Secretary and Treasurer shall be elected once in two years.

**10.1. (c)** Fellowship Secretary, Editor, IT Wing Secretary and Executive Committee Members shall be elected once in two years. The term of Journal Editor, Indexing Editor and IT Wing Secretary to be increased to 5 years

There shall be no election for the post of Editor, Indexing Editor and IT Wing Secretary, However, nominations can be filed and the TNOA Principle Office bearers shall select these posts.

To maintain the continuity and good work and to also have a continuous dynamic monitoring of the functioning of the JOJS, to take into higher and superior levels of indexing the period of the Journal Editor and Indexing Editor are to be increased to 5 years. The third year a Joint Editor and Joint Indexing Editor can be nominated who will understand the functioning of the journal in association with the Editor and Indexing Editor. At the end of five-year tenure of the Editor and Indexing Editor the Joint Editors will be converted into Editor and Indexing Editor respectively.

(AGM ERODE 2024)

The same duration of five years to be applicable for the IT Wing Secretary also and Joint IT wing Secretary to be appointed at the third year and will get converted to the post of IT wing Secretary at the fifth year.

(AGM ERODE 2024)

**10.1. (d) The Treasurer** shall be elected once in two years by all members of TNOA eligible to vote, however the Treasurer candidate should be a previous EC member of TNOA residing presently in Chennai. This is for smooth maintenance of Accounts and the TNOA office that is located in Chennai.

**10.1. (d)** Treasurer shall not be eligible for re-election for another term.

### **10.2. Nomination fees**

**10.2. (a)** ~~Nomination fees for the election of office bearers shall be Rs.2000/ (Rs. Two thousand only) for the posts of Vice President and Joint Secretary and Rs.1000/ (Rs. One thousand only) for other posts. (AGM 10.2.2007, Club Melaange, Erode)~~

~~Nomination fee has been increased to Rs 5000/ for principal office bearers (Officers) and Rs 3000/ for others. (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty)~~

Nomination fee has been increased to Rs.10,000 for Principle Office bearers (Officers) and Rs. 5000 for other posts (AGBM – Feb – 2019 – Madurai)

**10.2. (b)** Association will print a brief bio-data of each candidate and circulate it along with the ballot paper.

**10.3. (a)** person holding a post in TNOA cannot contest for any other post in the election at the time of

holding the post.

A person holding a post in the TNOA executive shall not contest for any other post during the first year of his/her tenure but is permitted to do so during the second year of his/her tenure as he/she will be laying down office before taking over the in the new post (AGB, Feb 2012, Madurai).

**10.3 (b)** Those who Has Occupied / Occupying any positions including EC Member in any other State Associations (After February 2021) will not be eligible to contest any posts of TNOA including EC Post

Cooling Period of Five Years For Those Who Have Moved to Tamilnadu From Other States.  
AGBM, Yercaud, 07<sup>th</sup> February 2021)

**10.3 (c) Only Those Who Are Residing Within the Geographical Boundary of Tamil Nadu Are Eligible to Contest for The Posts Of TNOA. (AGBM, Yercaud, 07<sup>th</sup> February 2021)**

**10.4** One member can contest for only one post in the elections at a time. (AGM10.2.2007, Erode)

**10.4 (a)** A person who has filed nomination for more than one post and if he fails to withdraw the nomination for other posts except any one post within the stipulated time, he shall be disqualified from contesting for all the posts in that election.

**10.4. (b)** If a person is disqualified from contesting the election, the nomination fee shall not be returned.

**10.5** An Executive Member, if disqualified for lack of attendance in Executive Committee Meetings shall not be eligible for contesting any post in the future.

#### **10.6 Election Procedure**

**10.6. (a)** The Notice for Election shall be given by the President-Elect, TNOA who is the Election Officer. (AGB, Feb 2012, Vellore)

**10.6. (b)** The Notice for Election shall be printed in the 2<sup>nd</sup> Newsletter and sent to Life members.

- All nominations must be received by the election officer within 21 days of the dispatch of the Notice convening the Elections.
- If there is more than one nomination for any vacancy, election shall be on the basis of a majority vote.
- Any candidate may withdraw his name atleast 2 weeks before posting of ballot papers.
- The manners of election shall be secret ballot only.

**10.6. (c)**The following changes in schedule for dispatching and receiving nominations / ballots were adopted at AGBM, 12<sup>th</sup> Feb 2011, Aakash Family Club, Madurai:

- i. The period for sending ballots to members may be extended by one more week i.e three instead of the present two.

- ii. The period for requesting duplicate ballots by members may be increased by one more week i.e three instead of the present two weeks.
- iii. The period for receiving polled ballots may be increased by two more weeks i.e six weeks from the present four weeks. (AGB, Feb 2012, Madurai)
- iv. Counting of votes may be done by a core committee decided by the EC during the first week of January following.
- v. Following are the dates for the Election process
  - October 3<sup>rd</sup> – Announcement of TNOA Elections in second news letter
  - October 24<sup>th</sup> – Last date for filing of nominations
  - October 31<sup>st</sup> - Last date for withdrawal of nominations
  - November 14<sup>th</sup> or the next working days if it is a holiday - Despatch of Ballots
  - December 6<sup>th</sup> or the next working days if it is a holiday - Last date for Request of Duplicate Ballots
  - December 31<sup>st</sup> - Last date for receipt of ballots
  - January 1<sup>st</sup> Sunday Counting of Ballots
- vi. Annual General Body Meeting Announcement of Election Results

The election process will be conducted by the President elect. All the above procedures will be done by the President Elect. (AGBM, 10<sup>th</sup> & 11<sup>th</sup> February 2012, CMC, Vellore).

#### **10.7 Code of Conduct- commences from the day of election announcement -3<sup>rd</sup> october**

**10.7. (a)** Association will send a printed brief bio-data of each candidate to all the members eligible to vote.

**10.7. (b)** The candidates can send personal appeal letters to the members. (AGB, Feb2011, Madurai)

**10.7. (c)** The candidates can contact the members over phone or electronic media like E-mail including SMS. (AGB, Feb 2011, Madurai).

**10.7. (d)** Meeting the members personally to canvass votes is to be avoided.

**10.7. (d). {i}** Meeting the member personally to canvas for votes is to be avoided and if personal canvas done the candidate shall be disqualified. (AGB, Feb 2024, Erode)

**10.7. (d). {ii}** Clubs affiliated to TNOA should not invite candidates contesting for elections to TNOA for delivering lectures/or as faculty during the election process. (AGB, Feb 2011, Madurai)

**10.7. (e)** If Candidate Deploy colleagues/subordinates/pharmaceutical or surgical company people to canvass votes then the candidate shall be disqualified. (AGB, Feb 2024, Erode)

**10.7. (f)** Any other activity by the candidate amounting to malpractice in the election process as decided by General Body will amount to disqualification. (AGB, Feb 2024, Erode)

**10.7.(g)** If there is no nomination for any post, the Returning Officer shall take

nominations at the Annual General Body Meeting and fill-up the post.

**10.7.(h)** The Executive Committee as constituted in Accordance with these Rules shall continue in office notwithstanding their period of service which has expired until their successors have been duly elected.

**10.8** TNOA Online Elections:

GB approved for Trial On-line elections from 2011 onwards. (AGB, Feb 2011, Madurai)

**10.8.(a)** To continue TNOA Elections by physical ballot. As of now online election is not approved by the registrar of societies. (AGBM, 19th March 2022, Trichy)

~~Election process for the year 2020 was conducted on paper ballots only. Then it can be conducted both in ballots and online basis. Online voting can be done by members who has registered emails with TNOA. From 2023 the elections will be conducted only by online process. (GBM—2020—Vellore)~~

~~To Go Ahead with Online Election from next year (2022). Online Trial and Physical ballot in 2021. (AGBM—2021—Yercaud)~~

**Online elections as per the rules of registration of societies is not permitted. Hence online elections cannot be conducted for TNOA as we are a registered society under the Registrar of Societies act.**

**10.9** Reforms in Hardware

**10.10. (a)** Rolling Number over Cover A

**10.10. (b)** Same Rolling Number over ID Slip

**10.10. (c)** Ballot including cover B shall not bear any number

**10.10. (d)** Ballot cover A shall be BROWN COVER (opaque)

**10.10. (e)** All Duplicate Ballots shall receive the same number allotted to original

**10.10. (f)** Ballot must be printed on a hard sheet

**10.10. (g)** Brown Cover A shall bear the address of sender as mandatory

**10.11** TNOA Electoral List (AGBM, 19th March 2022, Trichy)

**10.11 (a)** Executive Committee Member is responsible for Verification and update of TNOA Membership Data

**10.11 (b)** EC Member shall certify the final electoral list of each zone before 31st August.

**10.11 (c)** No correction in the electoral list should be allowed after 31st August.

**10.11 (d)** Secretary is responsible to hand over the verified data to Election Officer.

- 1) Code of conduct to come into effect from the date of announcement of election that is the 2nd newsletter release. (AGM Erode 2024)
- 2) After the period of announcement of code of conduct the candidates should not participate in zonal club programs or other programs as a faculty. Election by laws may be circulated in the election notification

and to candidates by the Election Officer with all the various dates to be clearly mentioned in the by-laws. (AGM Erode 2024)

- 3) Contestants in election can however participate as delegates in programs, CMEs and conferences. (AGM Erode 2024)
- 4) Official communications regarding Conferences and other events of Zonal Clubs should not carry the names of the candidates, except if they are already office bearers of that particular zonal clubs. (AGM Erode 2024)
- 5) Change of address for ballot paper request upto 31st October be accepted. (AGM Erode 2024)
- 6) Election officer may be given the discretion to accept change of address for duplicate ballot if the request for change of address comes from the official mail id or from the official phone number of the member. (AGM Erode 2024)
- 7) Acknowledgement of receipt of ballot papers back to the election office to be done to the voting member. This enables the member to be assured that his vote has reached the election office. (AGM Erode 2024)



## **11. POWERS, FUNCTIONS AND DUTIES OF THE EXECUTIVE COMMITTEE**

**11.1** The management of the Association shall vest with the Executive Committee subject to confirmation at the next Annual General Body Meeting.

**11.2** The Executive Committee shall control the affairs of the Association, its funds and assets. The income and the property of the Association, howsoever derived shall be spent solely towards the objects of the Association and no portion thereof shall be paid or transferred directly or indirectly for any other purpose.

**11.3** The Executive Committee shall have power to request the resignation of members deemed to be working contrary to the interest of Association or to have ceased to take interest in the objects of the Association or to have been disobedient to the Rules or guilty of unprofessional act of public misdemeanor, provided that the person concerned shall be notified of the proposed action not less than four weeks before the next business meeting.

**11.4** The Executive Committee shall have power to suspend any Life Member or Associate Member, if his acts are found detrimental to the Association.

**11.5** Without prejudice to the power of the General Body of the Association, the Executive Committee may exercise powers, function and duties as under:

**11.5. (a)** To appoint committees, commissions and sub-committees and delegate such of the functions and powers to them as it may deem necessary.

**11.5. (b)** To receive donations and benefactions for and in the name of Association.

**11.5. (c)** To constitute Trusts and Foundations for specific activities of the Associations, e.g., Education Trust and Building.

**11.5. (d)** To arrange Scholarships and Fellowships.

**11.5. (e)** To appoint an Auditor and fix his remuneration.

**11.5. (f)** To do all such acts and exercise all such powers as may be necessary in furtherance of the objects of the Association.

## **12 DUTIES AND POWERS OF OFFICERS**

### **12.1 President**

**12.1. (a)** He shall preside over the meetings of the Executive Committee and all other Scientific and business meetings, functions, seminars, symposia etc. convened by or on behalf of the Association. He shall deliver a Presidential Address.

**12.1. (b)** He shall be ex-officio voting member of all committees and sub-committees.

**12.1. (c)** He calls all special meetings.

**12.1. (d)** He shall serve a term of one (1) year.

**12.1.(e)** He shall submit his resignation to the Executive Committee.

**12.1. (f)** He shall perform such other duties as the office may require.

### **12.2 President- Elect**

**12.2. (a)** In the absence of the President, President-Elect shall deputize for all functions of the President.

**12.2. (b)** He shall be part of the Scientific Committee of the Association for TNOACON.

**12.2. (c)** He shall serve a term of one (1) year.

**12.2. (d)** He shall submit his resignation to the President.

**12.2. (e)** He shall automatically succeed to the Presidency at the conclusion of the Annual Conference (TNOACON).

**12.2. (f)** He shall perform such other duties as the President or Executive Committee may assign.

**12.2. (g)** President-Elect shall be the Election Officer (AGB, Feb 2012, Vellore).

**12.2. (h)** President-Elect shall be in charge of Social Activities of TNOA (AGBM, 10<sup>th</sup> February 2018, Ganga Grandeur, Nagercoil).

### **12.3 The Immediate Past President**

**12.3.(a)** The President shall, upon expiration of his term of office as President, automatically become the Immediate Past President of the Association and an ex-officio member of the Executive Committee for a term of one year.

**12.3. (b)** He shall deliver TNOA Dr. M. Natarajan Oration at the Annual Conference (TNOACON).

**12.3. (c)** He shall perform such other duties as may be prescribed for him from time to time by the Executive Committee/General Body or pursuant to these Bylaws.

### **12.4 Vice President**

**12.4. (a)** In the absence of President & President-Elect, the Vice-President shall deputize for President.

**12.4. (b)** He shall be part of Scientific Committee of the Association for TNOACON.

**12.4. (c)** He shall serve a term of one (1) year.

**12.4. (d)** The Vice-President shall automatically succeed to the post of President Elect at the conclusion of the Annual Conference (TNOACON).

**12.4. (e)** He shall submit his resignation to the President.

**12.4. (f)** He shall perform such other duties as the President or Executive Committee may assign.

**12.4. (g)** In the absence of the President, President Elect and Vice-President, the Executive Committee shall elect a person from the Executive Committee to chair the proceedings of any particular meeting or for the remaining term of office.

**12.4. (h)** He shall be in charge of Research Activities of TNOA (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

## **12.5 Secretary**

**12.5. (a)** The Secretary shall be responsible for the organization and execution of all policies and programs of the Association and shall submit reports at the meetings of the Executive Committee regarding thereto. He shall also present the Annual Report at the Annual General Body Meeting giving a general review of the work of the Association in the preceding year.

**12.5. (b)** He shall prepare and keep the minutes of all the Business meetings of the Association and meetings of the Executive Committee and see that all notices are duly given in accordance with the provisions of rules and by-laws. He will circulate the accounts for the year along with the minutes of the last Annual General Body Meeting.

**12.5. (c)** He shall be responsible for official correspondence of the Association. He shall be responsible for sending out notices required by these Bylaws to Association members and shall conduct such other correspondence as may be requested by the President or the Executive Committee.

**12.5. (d)** He shall be the custodian of the Seal of the Association and other associated items.

**12.5. (e)** He shall be the custodian of all the documents and the papers of the Association.

**12.5. (f)** ~~He shall be the Returning Officer for all the elections except where he is a contesting candidate and declaration by him shall be final. The President will be overseeing the election himself when the returning officer is a candidate~~ (Amended as – President Elect shall be the Election Officer. (AGB, Feb 2012, Vellore)

**12.5. (g)** He will sign and execute all contracts or other instruments in name of Association and shall exercise general supervision over all the affairs of the Association.

**12.5. (h)** He shall be an ex-officio voting member of all committees and sub-committees of the Association.

**12.5. (i)** He shall be the Managing Editor of the TNOA Journal.

**12.5. (j)** He shall be responsible for the TNOA Newsletter publication and the postal mail pick-up and distribution.

**12.5. (k)** He shall foresee all arrangements of the Annual Conference (TNOACON).

**12.5. (l)** He shall prepare a current voters list of all Life Members of the Association.

**12.5. (m)** He shall keep an updated Calendar of Events.

**12.5. (n)** He shall receive and process all applications for membership and send the list of applicants for membership to the General Body for ratification.

**12.5. (o)** He shall act as a Liaison Officer between the TNOA and the other Associations including Indian Orthopaedic Association (IOA).

**12.5. (p)** He shall serve a term of two (2) years.

**12.5. (q)** He shall submit his resignation to the President.

**12.5. (r)** Have such other powers and perform such other duties as may be prescribed for him from time to time by the Executive Committee /General Body or pursuant to these Bylaws.

**12.5. (s)** He shall adorn a Secretary's Collar during Official events (AGBM, 11th February 2023, Chennai)

#### **12.6 The Immediate Past Secretary**

**12.6. (a)** The Secretary shall, upon expiration of his term of office as Secretary, automatically become the Immediate Past Secretary of the Association and an ex-officio member of the Executive Committee for a term of two years.

**12.6. (b)** He shall perform such other duties as may be prescribed for him from time to time by the Executive Committee/General Body or pursuant to these Bylaws.

**12.6. (c)** Outgoing Secretary will consolidate all the approvals in General Body and update the Constitution and Byelaws and present in the subsequent I EC meeting of TNOA (AGB, Feb 2012, Vellore).

**12.6. (d)** Immediate Past Secretary is eligible to contest in the subsequent TNOA election. (AGB, 2013)

### **12.7 Joint-Secretary**

**12.7. (a)** He shall look after the day to day working of the Association under the direction of the Secretary.

**12.7. (b)** He shall be the Presiding Officer for Ballot counting for Election.

**12.7. (c)** He shall be part of the Scientific Committee of the Association for TNOACON. He shall be in-charge of smooth conduct of Medal paper sessions.

**12.7. (d)** Joint Secretary is in charge of Quiz Program. He shall be the official Quiz Master for TNOA-KMC PG Ortho Quiz Medal.

**12.7. (e)** He shall serve a term of two (2) years.

**12.7. (f)** He shall automatically succeed to the Secretary after two years at the conclusion of the Annual Conference (TNOACON).

**12.7. (g)** He shall submit his resignation to the President.

**12.7. (h)** Joint Secretary is in charge of

- i. Legal cell Activity
- ii. TNOA Bone & Joint day August 4<sup>th</sup>
- iii. TNOA Bone Health Awareness Fortnight activities  
(AGBM, 10<sup>th</sup> February 2018, Ganga Grandeur, Nagercoil)

### **12.8 Treasurer**

**12.8. (a)** ~~One Executive Committee Member from headquarters Chennai Zone shall act as the Treasurer so as to avoid shifting the Bank Accounts frequently. (AGM 9th February 2008, Sterling Resorts, Kodaikanal.) Amended.~~

New post of Treasurer has been created in 2017 AGBM Coimbatore.

**12.8. (a)** The Treasurer of TNOA is a CORE OFFICE BEARER. (AGBM –Feb – 2019 – Madurai)

**12.8. (b)** He shall have custody of All the funds of the Association.

**12.8. (c)** He shall keep and maintain the books and records of the Association accurate amounts of receipts and disbursements.

**12.8. (d)** He shall deposit all moneys and valuable assets of the Association in the name of the Association in such depositories as the Executive Committee may designate.

- 12.8. (e)** He shall make disbursements of the funds of the Association upon order of the Executive Committee and obtain proper vouchers therefore.
- 12.8. (f)** He shall report to the Executive Committee and at all meetings thereof, concerning the financial condition of the Association and the performance of his duties as Treasurer.
- 12.8. (g)** He shall present the Audited Annual Accounts of the previous year and unaudited accounts of the current year at the Annual General Body Meeting.
- 12.8. (h)** He shall present a Budget for the next year at the Annual General Body Meeting.
- 12.8. (i)** All cheques, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association, shall be signed by such officer or officers, agent or agents, of the Association and in such manner as shall from time to time be determined by resolution of the Executive Committee/ General Body.
- 12.8. (j)** All funds of the Association not otherwise employed shall be deposited from time to time to the credit of the Association in such Banks, Trust companies or other depositories as the Executive Committee/ General Body may select.
- 12.8. (k)** The Secretary and Treasurer may incur petty expenses for smooth running of the Association work, not exceeding five hundred rupees on one single item and get it reimbursed on production of proper receipts and vouchers.
- 12.8. (l)** The Treasurer shall serve two years term of office. After serving for one term as Treasurer, he shall not be eligible for re-election as Treasurer.
- 12.8. (m)** He will submit his resignation to the President.
- 12.8. (n)** During his absence due to illness or abroad, the President shall delegate in writing his duties to any other member of the Executive Committee.
- 12.8. (o)** Upon leaving Office he presents a full accounting of the receipts and expenditures received to date and (ii) hands over to his successor or the president of the Association all financial records, checks and any cash on hand belonging to the Association.

**12.8. (p)** The Treasurer shall, in general, perform all the duties incident to the Office of the Treasurer and perform such other duties as may be prescribed for him by the Executive Committee, or the President/Secretary, under whose supervision he shall be.

**12.8. (q)** Treasurer is In-charge of TNOA Office Building and is responsible for Annual Renewal of Registration of TNOA under Tamil Nadu Societies Registration Act, 1975. (AGM, Yercaud 07.02.2021)

**12.8. (r)** IMMEDIATE PAST TREASURER: Treasurer to continue in the Executive committee for one more year as Immediate Past Treasurer (ex-officio post) and Facilitate filing of income tax return and approval of accounts and audits of his tenure in forthcoming Annual General Body Meeting. (AGM, Yercaud, 07<sup>th</sup> February 2021)

### **12.9 Fellowship Secretary**

**12.9. (a)** He shall call for application for the TNOA Fellowships & select the application and participate as part of Fellowship Committee in the selection of TNOA Fellowships every year.

**12.9. (b)** He shall have to get a detailed report from the selected member and submit to Secretary and Treasurer for disbursement of Fellowship amount.

**12.9. (c)** He shall submit a report on the Fellowship program to the Secretary and also readout in Executive Committee meetings and in the Annual General Body Meeting on a yearly basis.

**12.9. (d)** He shall serve a term of two years and is eligible for re-election for one more term.

**12.9. (e)** He shall submit his resignation to the President.

**12.(9).(f)** He shall be the coordinator for TNOA Professional Indemnity Scheme. (AGBM, 19th March 2022, Trichy)

**12.(10) (g)** He shall co ordinate the academic programs of the TNOA like the BRACE, BOSS and ROCC.

### **12.10 Editor**

Editorial Secretary name is changed to "Editor". (AGM, 2013)

The post is a nominated and not elected post and will be selected as per IJO norms (AGM, 2013)

**12.10. (a)** He shall bring out the TNOA Journal (**JOJS**) twice every year, one at the Annual Conference and another at TNOA Prof. TKS Mid-year CON.

**12.10.(b)** He shall submit a report to the Secretary and also read out in Executive Committee meetings and in the Annual General Body Meeting on a yearly basis.



**12.10. (c)** He shall serve a term of two (2) years and is eligible for re-election for one more term.  
**He shall serve a term of five years (AGM Erode 2024)**

**12.10. (d)** He shall submit his resignation to the President.

**12.10. (e)** Two more additional Editor to be nominated for

- a) Video Journal Editor
- b) Indexing Editor

To maintain the continuity and good work, to also have a continuous dynamic monitoring of the functioning of the JOJS, to take into higher and higher levels of indexing, the period of the Journal Editor and Indexing Editor and to be increased to 5 years. The third year a Joint Editor and Joint Indexing Editor can be nominated who will understand the functioning of the journal in association with the Editor and Indexing Editor. At the end of five-year tenure of the Editor and Indexing Editor the Joint Editors will be converted into Editor and Indexing Editor respectively. (AGM Erode 2024) Same applies to the post of IT Wing Secretary.

**12.10. (f) (1)** The video journal editor would be creating a TNOA Video journal and upload approved video journal from members. this video journal will be accessible to all members. (2019-GBM-Madurai)

**12.10.(f) (2)** The video journal editor would also be in-charge of the social media communication in Face book, Twitter etc.

The post of Video journal Editor to be discontinued henceforth (AGM Chennai 2023)

**12.10.(g)** The indexing editor would help the editor in getting the ISSN number and complete the Process of indexing the journal. This post would be a temporary post and cease after the indexing is completed. The indexing Editor will serve a term of five years (AGM ERODE 2024)

**12.10. (h)** The Editor and the Video Journal Editor only be the part of the Executive Committee. The indexing editor is a temporary post appointed by the TNOA president.

**12.10. (i)** All Three Editors are Regular EC Members and they are Eligible to Contest for Higher Posts. (AGM, Yercaud, 07<sup>th</sup> February 2021)

**12.10. (j)** The Posts of Video Journal Editor to be abolished (AGBM, 11th February 2023, Chennai)

**12.11 Executive Committee Member**

**12.11. (a)** He shall represent his zone and carryout the work allotted to him by the President/ Secretary.

**12.11. (b)** He shall collect reports from local Chapters / Clubs of respective zone and submit a written report of activities of respective zones in each Executive Committee Meetings.

**12.11. (c)** He shall assist the Secretary to carry out Association works in his zone.

**12.11. (d)** He shall be elected once in two years and is eligible for re-election for one more term.

**12.11. (e)** He shall submit his resignation to the President.

**12.11 (f) TNOA Representatives for IOA and OASIS**

The Executive Committee Members representing our state Tamilnadu at IOA & OASIS to be routed through TNOA and nominated by TNOA President (2020 GBM Vellore).

**12.12 IT Wing Secretary**

New post of IT WING SECRETARY has been created in AGBM, Yercaud on 07.02.2021

**12.12.(a)** IT Wing Secretary is responsible for Web Administration of TNOA

**12.12.(b)** He is in-charge of TNOA Mobile App (Mobile web app), TNOA WhatsApp Groups, TNOA Social Media accounts like Twitter and Facebook and Update of Membership Data to facilitate Online Election.

**12.12. (c)** He shall assist the Secretary to carry out Association works in Digital Space.

**12.12. (d)** The post is a nominated one with five years term, eligibility need not be a past EC Member. (AGM Erode 2024)

**12.12. (e)** He shall submit his resignation to the President.

## **13 BUSINESS MEETINGS**

### **13.1 General Body Meeting**

TNOA Tamil Anthem will be henceforth played in every club meeting of Zonal Clubs and all TNOA related programs after the Tamil Thaaai Vaaazhthu. As a mark of respect all will arise during the playing of the anthem. (AGM Erode 2024)

#### **13.1. (a) Annual General Body Meeting**

This will be held every year at the time of the Annual Conference of the Association. The quorum of the meeting will be considered to be complete if it is attended by at least 50% of the Life Members registered for the Conference.

The meeting will be presided over by the President.

Secretary will conduct the meeting.

Other proceedings as in Rule- 23.22

#### **13.1. (b) Special General Body Meeting**

A Special General Body Meeting may be called by the President within 28(twenty-eight) days of receiving a request signed by at least 25% of Life Members to call such a meeting for discussing some important matter. The quorum will be complete if at least 25% members are present in the meeting.

**13.1. (c)** Only Life Members of the Association shall be entitled to attend and vote at Business meetings.

#### **13.1. (d) Voting Procedures**

In any matter requiring a vote, the result shall be determined by ordinary majority of the members personally present.

In the event of a tied vote, the President shall have a casting vote.

### **13.2 Executive Committee Meeting**

**13.2. (a)** The Secretary shall call for the meeting of the Executive Committee Members once in 3 months to discuss about the works of the Association.

**13.2. (b)** He shall send information to all Executive Committee Members at least 3 weeks in advance.

**13.2.(c)** The date shall be decided accordingly.

**13.2. (d)** Venues of Executive Committee Meetings of a year shall be as follows:

- i. 1st Executive Committee Meeting - As decided by the President, TNOA
- ii. 2nd Executive Committee Meeting - Place of Forthcoming TNOACON
- iii. 3rd Executive Committee Meeting – At the Mid-Year Conference venue
- iv. 4th Executive Committee Meeting – Place of Subsequent year’s TNOACON- to assess venue facilities well in advance
- v. 5<sup>th</sup> Executive Committee meeting - At the Annual Conference venue

**13.2. (e)** Special Invitees for Executive Committee Meetings:

- i. All Executive Committee Meetings
  - a. IOA Office bearers from the state

One of the EC members attending IOA EC Meeting shall attend the II and IV TNOA EC Meet in turns as per the Secretary TNOA Coordination. They may also be paid TA as other members attending EC Meeting. (AGB, Feb 2011, Madurai)

- b. OASIS Office bearers from the state
  - ii. 1st Executive Committee Meeting
    - a. Organizing Secretary of previous TNOACON
    - b. Organizing Secretary of Forthcoming TNOACON
  - iii. 2nd Executive Committee Meeting
    - a. Organizing Secretary of Forthcoming TNOACON
    - b. Organizing Secretary of Subsequent TNOACON
  - iv. 3rd Executive Committee Meeting
    - a. Organizing Secretary of Forthcoming TNOACON
    - b. Organizing Secretary of Subsequent TNOACON

**13.2. (f)** Special Invitees for Executive Committee Meetings don't have voting power.

**13.2.(g)** Any President of a City/District Ortho Club (Member Chapters), or his authorized representative, may appear at any Executive Committee Meeting to present local or general problems and to enter into discussion of procedure but with no voting power.

**13.2.(h) Required Attendance of all the Executive Committee members:**

**Any Executive Committee Member who does not attend three Executive Committee Meetings in a given year will be disqualified & removed from the post he occupies. (AGBM Erode 2024)**

**13.2.(i)** An Executive Committee Member, if disqualified for lack of attendance in Executive Committee Meetings shall not be eligible for contesting any post in the future.

**13.2.(j)** Emergency Executive Committee Meetings:

Special meetings of the Executive Committee may be held at any time and place upon the call of the President or in his absence at the call of the President-Elect or a majority of the Executive Committee Members, provided that five days' prior written notice be given to each member of the time and place of such special meeting.

**13.2.(k)** A majority of members of the Executive Committee shall constitute a quorum for both regular and special Executive Committee Meetings.

**13.2.(l)** The proceedings the Executive Committee Meeting and necessary information shall be published in Newsletters by the Secretary.

**13.2. (m)** Travel allowance for Executive Committee Meeting:

- TA shall be actual II AC Fare to the members attending EC Meetings except the fourth conducted at Annual Conference venue. (AGB Feb 2011, Madurai).
- TA for attending EC Meetings for EC members had been withdrawn and decided to discontinue the practice, since the EC members decided to save funds for the Association from the year 2019. (AGBM – Feb – 2019 – Madurai).
- No TA is allowed for Mid-Year EC meeting during Mid-year CME. (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

**13.2. (n)** To Conduct the 1<sup>st</sup> Executive Committee Meeting (Online) after TNOACON on subsequent Sunday in February. Total of Five EC Meetings in a TNOA calendar of Events. (AGM, Yercaud 07<sup>th</sup> February 2021)

### **13.3. Zonal Club Meeting (AGBM-February-2019-Madurai)**

- a. It shall be called State Zonal Relationship Committee Meeting.
- b. It shall be added to the regular Calendar of Events.
- c. The President, Secretary and Treasurer of all district clubs should attend the meeting.
- d. It shall be conducted a date prior to the First EC Meeting of TNOA.

## **14. SCIENTIFIC MEETINGS**

**14.1** The scientific Meetings shall be held every year as TNOACON. The venue and dates of the meeting called the Annual conference ( TNOACON) of the Tamil Nadu Orthopaedic Association shall be decided at the Annual General Body Meeting of the Association 2(two) years in advance.

**14.2** The Organizing Secretary for the Scientific Meeting will be elected at a business meeting from amongst members of the Association belonging to the local club/chapter.

**14.3** The Organizing Secretary for the Annual Conferences should be a member of the Association (TNOA) for at least 10 years, so that he is well aware of the procedures to be followed. This will ensure smooth running of the Annual Conferences.

**14.4** The program for each meeting shall be settled by the Scientific Committee and suitably notified by the secretary.

**14.5** Any member or an Associate member of the Association or any other person wishing to present a communication shall furnish three copies of the abstract to the Scientific Committee of the Conference (TNOACON) atleast 4 weeks before the date of the meeting.

**14.6** Every communication presented to the Association becomes the property of the Association which has the right to publish it in the official publication of the Association or elsewhere to be determined in agreement with the author.

**14.7** Every person presenting a communication shall apply to the Editor of “The Journal of Tamil Nadu Orthopaedic Association” - **JOJS** a full typescript with illustrations within a reasonable time in a form suitable for publication if requested.

## 15. TNOA PROF T K SHANMUGASUNDARAM MID YEAR CME

**15.1** In memory of Prof T K Shanmugasundaram, a midyear CME program is organized by the Association from 2009. Henceforth it will be conducted as **TNOA Prof T K Shanmugasundaram Mid-Year Conference**. (AGM Erode 2024)

**15.2** It will be two days Conference (AGM Erode 2024)

**15.3** ~~It shall be conducted in the month of June.~~ Amended as:

It should be conducted in a fixed date on 3<sup>rd</sup> Sunday of July every year. (AGBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty)

**15.4** The venue shall be decided on Rotation basis among various Zones of TNOA.

**15.5.(a)** *In Prof.TKS.mid -year Conference, there should not be any workshop.* (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

As it is converted to a conference workshops are permitted (AGM Erode 2024)

**15.5.(b)** ~~There will be an EC meeting at mid-year CME. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)~~ Deleted. The third Executive Committee meeting will be held at the venue of Mid-year Conference. Attendance will be taken into account. AGM

**15.5.(c)** Any other program should not be conducted anywhere during the Mid-year CME day under TNOA banner. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

**15.6** **Protocol to conduct TNOA Prof. TKS Midyear Conference** (AGBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty)

**15.6.(a)** The Conference (**TNOA Prof T K Shanmugasundaram Mid-Year Conference**) shall be conducted in rural areas and only in the absence of any bidder the turn shall go to any other bidder.

**15.6.(b)** The venue shall be large enough to accommodate at-least 200 members.

**15.6.(c)** A flier shall be sent to all TNOA Members before the end of March 31<sup>st</sup> for planning. The Flier shall contain the messages of the

- i. President, TNOA
- ii. Secretary, TNOA

- iii. Organizing Chairman of the CME (Conference)
- iv. Organizing Secretary of the CME (Conference)

**15.6.(d)** Faculty shall be chosen from among the various Zones of the Association in addition to local faculty and any other National/International faculty as per the choice of the Organizing Committee.

**15.6 (d) (i) Oration in TNOA Prof TKS Mid-year CME (TNOA Prof T K Shanmugasundaram Mid-Year Conference)**

**15.6 (d) (ii)** Mid-year Conference would include an oration in the name of the Past President Dr. S. Natesan. The oration would be named **TNOA Dr. S. Natesan Oration**. The oration would be for 30 minutes.

**15.6 (d) (iii) Orator for Dr. S. Natesan Oration Will Be Decided by The Association During the Fourth Executive Committee Meeting and the name intimated to the Organizing Committee of TNOA Prof TKS Mid-year Conference. (AGBM, 2021 – Yercaud)**

**15.6 (d) (iv)** The Orator can be selected from all over the country. (AGBM, 2020 - Vellore)

**15.6 (d) (v)** Anybody can be chosen as per the decision of the Executive Committee. (AGBM, 2020 - Vellore)

**15.6(d)(vi)** Dr. S. Natesan Orator will be presented with a Medallion, Certificate and a Scroll of Honor.

**15.6.(e)** Invites with the Logos of the TNOA and local Organizers shall be sent to all Members of TNOA well in advance.

**15.6.(f)** Draft academic content and faculty shall be approved by the President and Secretary TNOA before printing.

**15.6.(g)** The title of the Conference shall be “**TNOA Prof T K Shanmugasundaram Mid-Year Conference**” in all communications, posters, banners and brochures. The organizing Team shall indicate “TNOA in association with (name of the local Organizers)”. All names henceforth will be changed to **TNOA Prof T K Shanmugasundaram Mid-Year Conference**

**15.6.(h)** A detailed report of the event with regards to the number of delegates, faculty, procedures, photographs and the copy of video of the entire Conference shall be sent to TNOA within 4 weeks from the conduct of the Conference.

**15.6.(i)** Except metros Chennai, Madurai and Coimbatore, all other centers should be considered as rural to conduct this Conference.

**15.6.(j)** Two successive venues should be selected to conduct this Conference.

**15.6.(k)** A theme for the Conference should be selected and it should be approved by President, TNOA and Secretary, TNOA.

Young Surgeons forum to be given a separate session in the conference. (AGM Erode 2024)



**15.6.(l)** Official EC meeting will be held in this Conference.

**15.6.(m)** A Grant of Rs. 15,000/- shall be given.

**15.6 (n).** The Inaugural and Valedictory function proceedings of Prof. T.K.S Mid-Year Conference and all other CMEs is restricted to 20 minutes.

**15.6 (o)** TNOA Prof TKS Midyear CME organizers have to fund the annual maintenance cost of our video journal website. (AGBM, 19th March 2022, Trichy)- video journal stopped (AGM 2023 Chennai)

## **16. TNOA GRANTS**

### **16.1 TNOA CME Grants**

**16.1.(a)** TNOA is providing Grants to its members/member chapters for the conduct of CMEs to maintain drive for furthering the knowledge of its members.

**16.1.(b)** CMEs & Conferences should be conducted under the auspices of TNOA to get this grant.

**16.1.(c)** Prior permission shall be obtained before fixing the date and venue for conducting the CMEs under the auspices of TNOA to avoid clashing of dates.

**16.1.(d)** The Grant is Rs.5000/- (Rs. Five Thousand only) for one day and Rs10,000/- (Rs. Ten Thousand only) for more than one day. (AGM9th February 2008, Sterling Resorts, Kodaikanal)

**16.1.(e)** The cheque shall be given only in the name of the CME program conducted (CME account) and not in the name of individuals.

**16.1.(f)** To receive the grant, the following must be provided

- i. Permission to conduct the program under the auspices of TNOA
- ii. Brochure of the CME
- iii. Photographs of the CME
- iv. Invitation containing name and logo of TNOA
- v. Completion Report
- vi. Receipt for the Grant

**16.1.(g)** Non-members of TNOA practicing Orthopaedics in Tamil Nadu should not be invited as a faculty in the CME program conducted under the auspices of TNOA. - As per Rule 23.1.e

### **16.2 TNOA – Cholamandalam Ortho PG Research Grant**

The TNOA – Cholamandalam Ortho PG Research Grant was created by the organizers of the TNOACON 2005 at Cuddalore to provide financial grant to two deserving Orthopaedic Post Graduate students in the State of Tamil Nadu.

**16.2.(a)** There shall be two beneficiaries each year.

**16.2.(b)** This cash award is to be offered to Post Graduate students of Orthopaedics for performing research work.

**16.2.(c)** The announcement for this Grant shall be published in the first Newsletter.

**16.2.(d)** There may be one nomination from each teaching Institution in Tamil Nadu.

The Heads of the Orthopaedic Departments of Teaching institutions in Tamil Nadu shall forward the name of one candidate in their institution based on his research aptitude, work output and academic thrust shown by the candidate.

The name along with a brief note on his work and the justification and recommendation of the Head of Department should be sent to the Secretary, Tamil Nadu Orthopaedic Association on or before 30th November every year.

**16.2.(e)** The selection of recipients every year is based on their academic credentials and research work.

**16.2.(f)** The awardees shall be finalized by a TNOA committee constituted for this purpose.

The Selection committee for this award shall consist of:

- i. The President
- ii. The Secretary
- iii. Dr. S. Pandian from Cuddalore

**16.2.(g)** Decision of the selection committee shall be final.

**16.2.(h)** The selected fellows must present their work in the next TNOACON (AGB, 2013).

### **16.3 IOACON 2018 Grant**

**16.3.(a)** TNOA is provided with a grant of one crore from organizers of IOACON – 2018.

**16.3.(b)** The balance amount after the expenses of establishing the TNOA office at Chennai is to be converted to a fixed deposit.

**16.3.(c)** The balance amount of Rupees fifty lakhs is deposited as FD.

**16.3.(d)** The interest derived out of the FD of 50 lakhs to be utilized for the maintenance charges, monthly expenses, electricity bills and the salary of the office secretary.

**16.3. (e)** TNOA Office Secretary: Increase in his Salary 10% every year & give one-month salary as annual Bonus. (AGBM, 19th March 2022, Trichy)

**16.4** TNOA Postgraduate Crash Course (AGBM, 19th March 2022, Trichy)

**16.4 (a)** TNOA Postgraduate Crash Course should be a regular annual event of TNOA for our exam-going Orthopaedic Postgraduate Students.

**16.4 (b)** Venue shall be decided by the general body and to follow Zonal Rotation.

## 17. PUBLICATIONS

**17.1** The main official publication of the Association shall be “The Journal of Tamil Nadu Orthopaedic Association”.

The name of the journal is changed to “Tamil Nadu Orthopaedic Association Journal” (AGM, 2014)

Introduced another Official Journal: JOJS - **Journal of Orthopaedics and Joint Surgery** (AGM, 2020 – Vellore)

To Stop Publishing Tamilnadu Orthopaedic Journal. Preserve Physical Copies in The TNOA Office & Upload E-copies In the Website. To continue with the Publication of JOJS - Journal of Orthopaedics and Joint Surgery. (AGBM, 2021 – Yercaud)

**17.2** The Editor shall be responsible for the publication of the Journal.

**17.3** The articles for publication for TNOA Journal shall be selected by the Editorial Board.

~~17.4~~ The members of the Editorial board shall be

- ~~i. — President, TNOA~~
- ~~ii. — Secretary, TNOA~~
- ~~iii. — Editor, TNOA~~
- ~~iv. — There can be 5 more senior members~~
- ~~v. — Immediate past editor (AGBM 11<sup>th</sup> February 2017, Hotel Le Meridian, Coimbatore)~~

~~17.4.(a) Among these 5 more senior members one shall be from a rural centre and two from teaching institutions.~~

~~17.4.(b) These five members would be nominated by the Association for a period of 3 years. (ECM21st Dec 2008. Hotel Aryas, Tirunelveli)~~

~~17.4.(c) Due representation shall be given to various zones of the Association. (ECM20.5.2007, TNCA Club, Chennai)~~

~~It was proposed to have 50% of Editorial Board members of Editor's Choice and the other 50% will be formed by Members who can apply for the same detailing their credentials. It was also proposed to advertise this in the first News Letter. (AGB, Feb 2012, Vellore).~~

## JOJS Editorial Team

1. Editorial team - consists of Chief Editor and Associate Editors with Board of Editors for different subspecialty across the globe with a good track record of research publications in the indexed journals. The editorial team is the core strength of any journal and it is mandatory to form the Editorial Board as per prescribed international guidelines to reach the status of Indexing in the highest Indexing agencies across the world.
2. JOJS - got DOAJ indexing status by August 2023, NMC approved journal indexing status.
3. Editorial team will take steps towards further indexing of the journal (Pubmed, Scopus and EMBASE as of NMC norms) and its requirements as recommended by the publishers (Jaypee Brothers currently from 2019 to present) like formation of new members / committee like Advisory Editorial Board of National and International personalities and separate Editorial Board for subspecialties in orthopaedics of different time zone across the Globe.
4. Editorial team will be responsible for the release of the JOJS journal twice per year after analyzing the received scientific manuscript submission and their allocation to reviewer and consideration of the manuscript for acceptance / rejection after adequate scrutiny and checklist of the documents submitted by the corresponding author.
5. JOJS - entertains global reception of scientific articles throughout the world without any geographic boundaries and at all times in a day and independent of citizenship status of the author.
6. Articles like original research / systematic review and meta-analysis will be more encouraged for publication but at the same time adequate platform will be given for manuscripts like short communication, case series / reports and innovative techniques.
7. All scientific manuscript should be submitted only through JOJS website.
8. NO charges will be incurred from the author for submission or publication to JOJS.
9. Editorial team will choose or change the publishers of the JOJS, whenever warranted and settlement of charges to the publishers for the service rendered.
10. Editorial team will increase or modify the number of JOJS copies to be printed and issues to be released per year as required.
11. Editorial team will create a checklist for the selection of the best publication award.

**17.5** To increase the contribution for publication in the Journal the following may be added in the Journal.

**17.5.(a)** Medal winning papers/medal selection papers selected by the scientific committee of the respective conference secretariat can be published. The presenters in the medal section can be requested to submit a full paper for publication before the presentation. (ECM21st Dec 2008, Hotel Aryas, Tirunelveli)

The medals will be issued only if the paper that won the medal by a particular author is published as an article in JOJS the official journal of TNOA, or if that medal paper is not being published in JOJS atleast an alternate article with the medal winner as 1<sup>st</sup> or 2<sup>nd</sup> author has to be published in JOJS. This is to improve the quality of papers getting published in JOJS and to also get more papers to apply for higher level indexing such as Scopus, Embase and Pubmed. As per the above-mentioned rule 17.5.(a) and 23.15.i rules of TNOA already it is a fact that all medal papers are agreed upon to be published in the journal of TNOA. As it has not been strictly followed and as we are in the right stage of pending application for higher indexing this clause becomes imperative. (AGM Erode 2024.)

**17.5.(b)** The President's and Secretary's message will be removed from the journal since they are not the usual content of Indexed journals (AGM, 2014)

## **17.6 Distribution of TNOA Journal**

**17.6.(a)** The Editor shall be responsible for the distribution of the Journal to the members of the Association. (ECM20.5.2007 Venue: TNCA Club, Chennai)

**17.6.(b)** The Journal of TNOA will be issued along with registration during the Annual Conference and for those not attending the Conference to be sent by post along with the First Newsletter. Journals may be sent by courier to all Life members and also to the authoring postgraduate. (AGB Feb 2012)

**17.6.(c)** Only Life Members shall be eligible to receive the Journal. Journals may be sent to the authoring postgraduate also. (AGB Feb 2012)

**17.7** Articles for the Journal can be received any time during the year. (AGM9th February 2008, Sterling Resorts, Kodaikanal)

**17.8** The tariff for advertisements in the Journal is to be decided by the Editor. (ECM26 -8-2007 Hotel Kodai International, Kodaikanal.)

**17.9** A medal may be awarded for the best publication in the TNOA Journal. (ECM 23rd Dec 2007, TNCA Club, Chennai)

Hence forth the TNOA Best Publication Gold medal shall be called the Trichy Ortho Society TNOA Best Publication Gold Medal (AGM Erode 2024) Trichy Society needs to pay a sum of Rs.5,00,000 to the TNOA for institution of the award in its name.

**17.10.(a)** “Certificates of Appreciation” may be given for next 3 papers. (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty)

Three persons to judge from all over India to select the best publication. Preferably one from Tamil Nadu, one from South India and the third from North India (AGB, 2013)

## **17.10 The Editor may start a separate Journal Account (III EC, 18.12.11, Tanjore)**

**17.11** ~~Journal fund to be increased to Rs. Two hundred (I EC Meeting, 8.5.11, Madurai, AGB, Feb 2012, Vellore)~~

### **Journal Indexing Fund:**

- To mobilise funds to meet the expenditure for Indexing TNOA Journal, the journal fund is increased.
- ~~Rs.500/- would be collected from TNOACON-2018 for the next 5 years.~~
- It would be called ‘Journal & Indexing fund’. (AGBM, 11<sup>th</sup> February 2017, Hotel Le Meridian, Coimbatore)
- Rs.750/- Would Be Collected from TNOACON-2022 For the Next 3 Years (AGBM, 2021 – Yercaud)

**17.12** The number of issues may be raised to two per year in order to get the Journal indexed.  
(AGB, Feb 2012, Vellore).

**17.13(a)** TNOA Mobile App has been developed as a publication tool. This App can be accessed by the members.

**17.13(b)** TNOA Mobile App is to be used for TNOA announcements, Newsletters, Journal links, CMEs and zonal club matters.

**17.13(c)** To Move Our TNOA Mobile App to A New Platform with All Latest Technologies. (AGBM, 2021 – Yercaud)

17.14(d) As there is not enough patronage for the TNOA app and it involves a heavy cost for frequent updates and upgrades it has been decided to discontinue the TNOA App henceforth and replace it by TNOA web App which does not involve any cost. AGM Erode 2024

## **18 TNOA NEWSLETTER**

**18.1.** Two Newsletters shall be published in a year.

**18.1. (a)** From the II issue of 2019 the newsletter will be in e-edition format.

**18.2.** The Secretary is in charge of the Newsletter.

**18.3.** The following items should be included in the Newsletter

- i. Minutes of the previous Executive Committee Meetings & Annual General Body Meeting
- ii. Calendar of Events
- iii. CME Programmes held under the auspices of the Association
- iv. Forthcoming events
- v. Announcements for TNOA Traveling Fellowships & Application Form
- vi. Announcements for TNOA Cholamandalam Ortho PG Research Grant
- vii. TNOA Elections Notice & Nomination Form
- viii. Announcements for articles for TNOA Journal
- ix. Zonal News & Announcements for Best Zonal Club Award

**18.4.** New members' details should be published in the Newsletter after ratification.

**18.5.** Letters to the Editor may be included in the Newsletter.

**18.6.** Meet the Personality and Achievements section shall be included in the Newsletter.

**18.7.** Enrolment Forms for TNOA & IOA membership should be published in the Newsletter.

**18.8.** Henceforth the call for Fellowships of TNOA will be done in the first newsletter in the Mid -Year Conference and not in the second Newsletter (AGM Erode 2024).

**18.9.** Pictures of all Past Presidents and Secretaries to be published in the Newsletter



## 19 FELLOWSHIPS

**19.1** At present TNOA offers the following Fellowships to its Members:

### For Life Members

#### A. Inland Fellowships

- i. TNOA Prof. A.J. Selvapandian Travelling Fellowship - 2 Fellows/year
- ii. TNOA Dr. R. Muralidharan – Dr. M. Vanasekar Travelling Fellowship -2 Fellows/year

19.1 (A) iii. TNOA Inland Travelling Fellowships - 4 Fellows/year (AGBM, 19th March 2022, Trichy)

#### B. Foreign Fellowships

- i. TNOA Foreign Fellowship (Age < 50years) - 1 Fellow/2years
- ii. TNOA Prof A. Subramaniam Travelling Fellowship for Consultants (Age > 50years) - 1 Fellow/2years

### For Associate Members (Post-Graduates)

- A. TNOA Dr K R Venkateshwar Memorial PG Travelling Fellowship - 1 Fellow/year

**19.2** The Selection of all Fellows will be by the **Fellowship Committee** consisting of

- i. The President, TNOA
- ii. The Secretary, TNOA
- iii. The Fellowship Secretary, TNOA

And in addition

- iv. For the TNOA Prof. A.J. Selvapandian Travelling Fellowship, the HOD.Dept. of Orthopaedics, CMC, Vellore
- v. For the TNOA Dr K R Venkateshwar Memorial PG Travelling Fellowship,  
Dr. R. Selvaraj of Ortho Alumni Association, Madras Medical College

**19.3** Selection Process

**19.3.(a)** The Fellowship Secretary calls for application in Quadruplicate and forwards a copy to every Member of the Fellowship Committee. For the Inland Fellowships, two candidates for each of the Fellowships are selected. As it may not be possible for all these Members of this Committee to come together, always a Report on each candidate is prepared by the Fellowship Secretary and sent to the Fellowship Committee Members. The Fellowship Committee will then decide the Candidates for the Fellowship in consultation with the President and Secretary, on the basis of their respective Reports.

**19.3.(b)** Applications for Fellowship are called for during the First day of November, every year for Inland Fellowships (both for Life and Associate Members' Fellowships) and once in two years for Foreign Fellowship. The last date for receipt of completed Applications will be the first day of December. ( Amended)

Henceforth the call for Fellowships of TNOA will be done in the first newsletter in the Mid -Year Conference and not in the second Newsletter (AGM Erode 2024). Applications will be received for 1 month from the date of announcement.

This is to give sufficient time for submission of applications and also enough time for Fellows to complete the Fellowship before the stipulated time which is the Annual Conference – TNOACON

**19.3.(c)** On the completion of the Fellowship Program, the Fellows should submit a Report of the Training they had undergone in the Annual General Body Meeting at the TNOA Conference.

#### **19.4 Inland Fellowships**

**19.4.(a)** Eligibility to Apply for Inland Fellowships

**19.4.(a).{i}** Only Life Members of TNOA can apply for the Fellowships.

**19.4.(a).{ii}** Only candidates with Masters Degree (M.S.Ortho) Or Diplomate of National Board Degree are eligible for The TNOA Prof. A.J. Selvapandian Travelling Fellowship.

**19.4.(a).{iii}** Candidates who are having only D.Ortho qualification alone are given first preference for TNOA Dr. R.Muralidharan – Dr. M.Vanasekar Travelling Fellowship

If there are no applications from D.Ortho Candidates for the TNOA Dr. Muralidharan - Dr. Vanasekar Travelling Fellowship, MS ortho or DNB Candidates with D.Ortho qualification can be allowed to undergo this Fellowship on second preference. ( AGB Feb 2012, Vellore).

If no one with D.ortho qualification applied for Fellowship then the Fellowship may be awarded to direct M.S.ORTHO or DNB Ortho candidates who have applied for the Fellowship.

**19.4.(a).{iv}** The age limit of applicant is 45 years or less as on 1st December of each year.

**19.4.(a).{v}** Any member who had already undergone one Inland Fellowship cannot apply for a second time for the same Fellowship.

Members may be allowed to avail of only one Inland and one Foreign Fellowship. (AGB, Feb 2012, Vellore)

**19.4.(a).{vi}** Out of the two Fellows selected for The TNOA Prof. A.J. Selvapandian Travelling Fellowship preferably one should be from a Teaching Institution and the other from a non-Teaching Hospital.

**19.4.(b)** Criteria for Selection for Inland Fellowships

Selection to the Fellowships shall be made in accordance with the evaluation pattern hereto mentioned:

**19.4.(b).{i}** Years after Qualification- One mark for each year completed after

required qualification, subject to a maximum of 10 marks.

**19.4.(b).{ii}** Publications by the applicant- Maximum10 marks

- a. Articles published in T.N.O.A. Journal each 1 Mark
- b. Articles published in Journal of Indian Orthopaedics each 2 Marks
- c. Articles Published in International Journal each 3 Marks

**19.4.(b).{iii}** Presentations (Including Poster Presentation) - Maximum10 marks

- a. State level presentations - each 1 mark
- b. National level presentations - each 2 marks
- c. International level presentations - each 3 marks

(Poster presentation will be considered at par with paper presentation)

**19.4.(b).{iv}** Special Criteria - Maximum5 marks

Award winner, Medal winner - University Medal/Medal awarded during  
National and State Conference - each 2.5marks (Medals in Orthopaedics only)

**19.4.(c)** In the event of a tie, age seniority will be considered.

**19.4.(d)** Decision of the selection committee shall be final.

**19.4 (e)** From the year 2024 a new Fellowship in the name of TNOA Prof.Sivakumar-  
Dr.Chidambaram Trauma Fellowship has been approved by the Committee formed for perusal  
of applications for approving Fellowships. A sum of Rs.5 Lakhs as contribution to TNOA for  
installation of Fellowship to be made.

**19.5 TNOA Foreign Fellowship-(Age < 50years)**

**19.5.(a)** TNOA Foreign Fellowship-(Age < 50years) is once in 2 Years.

**19.5.(b)** Eligibility to Apply for TNOA Foreign Fellowship-(Age < 50years)

**19.5.(b).{i}** Only Life Members of TNOA can apply for the Fellowship

**19.5.(b).{iii}** Age: Upper Limit 50 Years (AGM 4-3-2006, Chennai)

**19.5.(b).{iv}** Any member who had already undergone TNOA Foreign Fellowship cannot apply for a second time. (AGM9th February 2008, Sterling Resorts, Kodaikanal)

**19.5.(c)** Criteria for Selection for TNOA Foreign Fellowship-(Age < 50years)

Selection to the TNOA Foreign Fellowship-(Age < 50years) will be made in accordance with the evaluation pattern hereto mentioned: Total 45 Marks

**19.5.(c).{i}** Basic Qualification- Maximum 3 Marks

a. MS. Ortho Or DNB Ortho - 2 Marks

b. D. Ortho – 1 Mark

**19.5.(c).{ii}** Publications - Maximum 25 Marks

**19.5.c.ii.a** Publications / Presentations on the same subject shall be considered only once.

**19.5.c.ii.b** Publications / Presentations as original author only shall be considered.

i. National Journals – 2 marks each for a maximum of 10 marks

ii. International Journals – 2.5 marks each for a maximum of 10 marks

iii. Published Original Orthopaedic Research Work – 5 marks

**19.5.(c).{iii}** Presentations - Maximum 15 Marks

a. National Meets – 1 mark each for a maximum of 10 marks

b. International Meets – 2.5 marks each for a maximum of 5 marks

**19.5.(c).{iv}** Special Criteria - 2 Marks

a. Award Winner - each one mark

b. Medal Winner- each one mark

**19.5.(d)** In the event of a tie, age seniority will be considered.

**19.5.(e)** Decision of the Selection Committee shall be final.

**19.5.(f)** The choice of place of Fellowship shall be left to the Fellows. The TNOA shall help the Fellow in this regard. The TNOA with its good office can fix up a place for the Fellowship.

**19.5.(g)** The Fellowship amount for the Foreign Fellowship shall be handed over to the Fellow after the completion of their Fellowship only.

**19.5.(h)** Any extra expenditure over and above the Fellowship amount will have to be borne by the candidate.

**19.5.(i)** Candidates selected for TNOA Foreign Fellowship-(Age < 50years) must complete their Fellowship before the call for the next Foreign Fellowship-(Age < 50years) is advertised in Newsletter (AGB, Feb 2012, Vellore).

TNOA Prof A. Subramaniam Travelling Fellowship for Consultants – Refer Rule: 19.9

**19.6** TNOA Dr K R Venkateswar Memorial PG Travelling Fellowship (ECM 6th September 2009, Esakki Resorts, Courtallam)

**19.6.(a)** One Postgraduate student in Orthopaedics from this state per year shall be selected for this fellowship.

**19.6.(b)** The selection shall be in the form a written exam during the first day of the TNOACON.

**19.6.(c)** Only those Postgraduates who are Associate Members of the Association are eligible to participate in the Qualifying Exam.

**19.6.(d)** Venue for this Fellowship shall be decided by Association.

**19.7** Fellowship Secretary may have a separate email ID with the prefix TNOA (AGB, Feb 2012, Vellore)

**19.8** Sponsorship for Fellowships shall be Rs. Five lakhs. (I EC, 16.5.2010)

**19.9** TNOA Prof A. Subramaniam Foreign Travelling Fellowship for Consultants (AGM, 2013)

**19.9.(a)** TNOA Prof A. Subramaniam Foreign Travelling Fellowship is once in 2 Years.

**19.9.(b)** Eligibility to Apply for TNOA Prof A. Subramaniam Foreign Travelling Fellowship:

**19.9.(b).{i}** Only Life Members of TNOA can apply for the Fellowship

**19.9.(b).{ii}** Basic Qualification: MS. Ortho / DNB Ortho

**19.9.(b).{iii}** The age of the applicant shall be above 50 years

There is no change in the age limit of TNOA Prof. A. Subramaniam Travelling Fellowship (Foreign fellowship). (AGBM, 11th February 2017, Hotel Le Meridian, Coimbatore)

**19.9.(b).{iv}** Any member who had already undergone TNOA Foreign Fellowship cannot apply for a second time.

**19.9.(c)** Criteria for Selection for TNOA Prof A. Subramaniam Foreign Travelling Fellowship  
Selection to the TNOA Prof A. Subramaniam Foreign Travelling Fellowship will be made in accordance with the evaluation pattern hereto mentioned: Total 45 Marks

**19.9.(c).{i}** Basic Qualification- Maximum 3 Marks

- c. MS. Ortho Or DNB Ortho - 2 Marks
- d. D. Ortho – 1 Mark

**19.9.(c).{ii}** Publications - Maximum 25 Marks

19.9.c.ii.a Publications / Presentations on the same subject shall be considered only once.

19.9.c.ii.b Publications / Presentations as original author only shall be considered.

- iv. National Journals – 2 marks each for a maximum of 10 marks
- v. International Journals – 2.5 marks each for a maximum of 10 marks

vi. Published Original Orthopaedic Research Work – 5 marks

**19.9.(c).{iii}** Presentations - Maximum 15 Marks

- c. National Meets – 1 mark each for a maximum of 10 marks
- d. International Meets – 2.5 marks each for a maximum of 5 marks

**19.9.(c).{iv}** Special Criteria - 2 Marks

- c. Award Winner - each one mark
- d. Medal Winner - each one mark

**19.9.(d)** In the event of a tie, age seniority will be considered.

**19.9.(e)** Decision of the Selection Committee shall be final.

**19.9.(f)** The choice of place of Fellowship shall be left to the Fellows. The TNOA shall help the Fellow in this regard. TNOA with its good office can fix up a place for the Fellowship.

**19.9.(g)** The Fellowship amount for the Foreign Fellowship shall be handed over to the Fellow after the completion of their Fellowship only.

**19.9.(h)** Any extra expenditure over and above the Fellowship amount will have to be borne by the candidate.

**19.9.(i)** Candidates selected for TNOA Prof A. Subramaniam Foreign Travelling Fellowship must complete their Fellowship before the call for the next TNOA Prof A. Subramaniam Foreign Travelling Fellowship is advertised in Newsletter.

## 20 SUB-COMMITTEES

**20.1** In accordance with the Rule 11.5.a, the Executive Committee shall have power to appoint Sub-Committees for such other purposes as it may decide and appoint members of Sub-committees.

**20.2** The Sub-committees shall have the power to co-opt anyone who may assist their work without reference to Executive Committee provided the name of these co-opted members are recorded in the written report of the sub-committee to be presented annually to the Executive Committee.

**20.3** A written report of the proceedings of each sub-committee shall be presented annually to the Executive Committee.

**20.4** The following permanent sub-committee shall also be appointed as under:

### **20.4.(a) Ethics Committee of the TNOA**

**20.4.(a).{i}** A panel which shall be committed in case of a consumer protection notification may be formed & this shall be called Ethics Committee of TNOA.

**20.4.(a).{ii}** Ethics Committee of the TNOA will render professional advice and opinion to legal bodies in case of litigations. (AGM 10.2.2007, Erode)

**20.4.(a).{iii}** The president and secretary shall be the ex-officio members.

**20.4.(a).{iv}** There shall be three other members. These members shall be decided during the AGM. (ECM 24th dec 2006 TNCA club Chennai)

Ethics Committee of the TNOA was formally initiated in 2009 with the following members:

- a. Dr. P. V. Vijayaraghavan (Chennai)
- b. Dr. M. Chidambaram (Madurai)
- c. Dr. Samson (Trichy) – (AGM 14-2-2009, Codissia Hall, Coimbatore)



**20.4.(b) Scientific Committee of TNOA**

As in Rule - 23.14.d

**20.4.(c) Scientific Committee for Selecting the Papers**

As in Rule - 23.14.e

**20.4.(d) Medal Paper Selection Committee**

As in Rule - 23.16.b

**20.4.(e) Editorial board**

As in Rule- 17.4

**20.4.(f) Fellowship Committee**

As in Rule 19.2

**20.4.(g) Legal Committee (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)**

Comprising of

- i. President
- ii. President elect
- iii. Vice President
- iv. Secretary
- v. A Senior member
- vi. A Legal Person

to look after Professional legal issues of the members and guide the members. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

The following members were also added to TNOA legal cell for a period of 3 years

- i. Dr. Vijayaraghavan - North
- ii. Dr. Prakasam - West
- iii. Dr. Gulam Mohideen - East
- iv. Dr. N. Manikandan - South
- v. Dr. K. Narashima Rao - Central.

(AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

**20.4.(h)** TNOA insurance Committee (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

Following are members of the TNOA insurance Committee.

- i. President, TNOA
- ii. Secretary, TNOA
- iii. President-Elect, TNOA
- iv. Vice President, TNOA
- v. Prof. R. H. Govardhan
- vi. Dr. Pandiyan
- vii. Dr. A. Francis Roy
- viii. Dr. Annamalai
- ix. Dr. Palanikumar

**20.4. (i)** ~~TNOA Building Committee (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)~~

~~TNOA Building activities will be looked after by building committee comprising of the following members:~~

- ~~i. Dr. R. Selvaraj~~
- ~~ii. Dr. Nalli R Uvaraj~~
- ~~iii. Dr. C. RajajRaviVarma~~
- ~~iv. Dr. R. Sivakumar~~
- ~~v. Dr. S. Muthuraman~~
- ~~vi. Dr. V. Singaravadivel~~
- ~~vii. Dr. S. Ramesh Babu~~
- ~~viii. Dr. M. Antony Vimal Raj~~
- ~~ix. Dr. P. Balakrishnan~~
- ~~x. Dr. Annamalai~~
- ~~xi. Dr. Jaheer Hussain~~
- ~~xii. Dr. Pandian~~

**TNOA Building Committee** (AGBM – Feb – 2019 - Madurai)

TNOA Building activities will be looked after by Building Committee comprising of the following

Members:

Chairman	-	Dr. Selvaraj
Committee	-	Dr. Nalli Yuvaraj
	-	Dr. Raja Ravi Varma
	-	Dr. Siva Kumar. R
	-	Dr. Ramesh Babu
	-	Dr. Muralidharan
	-	Dr. Singaravadivel
	-	Dr. S. Muthuraman
	-	Dr. Antony Vimalraj

- Dr. V. Thirunarayanan
- Dr. A. Francis Roy

The President / Secretary / Treasurer from the current office.

The tenure of the members will be 5 years.

20.4 {i}. (a) We have officially registered and entered into our New TNOA Building at ASTA AVM Apartments, Vadapalani at Chennai on 01.02.2019. For the day-to-day functioning of our office the following expenditures will be incurred.

Office Secretary Salary	20,000 X 12	=	Rs.2,40,000
Monthly Maintenance	5,000 X 12	=	Rs. 60,000
Electricity / Net / Phone / Miscellaneous	5000 X 12	=	Rs. 60,000

Totally Rs.3,60,000 per year (AGBM – Feb – 2019 – Madurai).

## **20.5 Ad Hoc Committees**

**20.5.(a)** The President with the approval of the Executive Committee may appoint such other committees as he deems necessary to act upon special problems which may arise in the conduct of business of the Association.

**20.5.(b)** An ad hoc committee created by the President shall terminate with the expiration of the President's term of office.

**20.5.(c)** Ad hoc committees may be established for longer periods with the approval of the General Body.

20.6 Sub-committee for TNOA Fellowships / Medals / Awards Sponsorship (AGBM, 19th March 2022, Trichy)

20.6 (a) Sponsorship Amount

TNOA Best Publication Gold Medal - Rs 5 Lakhs

TNOA Best Ortho Club Award (Metro) - Rs 5 Lakhs

TNOA Best Ortho Club Award (Non-Metro) - Rs 5 Lakhs

TNOA Inland Fellowships New - Rs 5 Lakhs (2 Fellows)

TNOA Foreign Fellowship (<50 years) Existing - Rs 7.5 Lakhs & Increase the fellowship grant

20.6 (b) Dr M Antony Vimal Raj will be the chairman of the subcommittee and they will recommend the criteria to the next GB for approval.

20.6 (c) Fellowship Grant of Rs 10,000 each for the four new inland travelling fellowships to be temporarily paid from TNOA Account.

## **21 TNOA TRUST (TNOT)**

TNOA TRUST has been created in the year 2002.

**21.4** The following shall be the members of Board of Directors:

- i. President, TNOA
- ii. Secretary, TNOA
- iii. President-Elect, TNOA
- iv. Vice President, TNOA
- v. Joint Secretary, TNOA

**21.5** President, TNOA shall be the Managing Trustee.

**21.6** TNOA Trust Account to be maintained with minimal balance and minimal Transactions ( AGBM 2019)

## **22 SPECIAL REPRESENTATIVES**

The Tamil Nadu Orthopaedic Association shall be officially represented to other organizations only by an elected officer of TNOA or appointed representative. If appointed by the Executive Committee, the appointment must be confirmed at the next Annual General Body Meeting by simple majority of the voting members present.

## **23 PROTOCOLS OF TNOA ANNUAL CONFERENCES (TNOACON)**

### **23.1 Protocol for conduct of TNOACON**

23.1.(a). The Annual conference of the Tamilnadu Orthopaedic Association is held by a group of members on behalf of the association in venues all over Tamil Nadu in zonal rotation ~~in the following order:~~

- i. ~~Chennai zone~~
- ii. ~~West zone~~
- iii. ~~Central zone~~
- iv. ~~Coimbatore Zone~~
- v. ~~South Zone~~
- vi. ~~Madurai Zone~~
- vii. ~~North Zone~~
- viii. ~~East Zone~~

TNOACON is to be conducted zone wise – 11 zones in rotation in the following order:

- i. North Zone - 2020 (Vellore)
- ii. Central Zone I - 2021
- iii. Chennai - 2022
- iv. West Zone II - 2023
- v. East Zone - 2024
- vi. South Zone I - 2025
- vii. West Zone I - 2026
- viii. Central Zone II - 2027
- ix. Coimbatore - 2028
- x. Madurai - 2029
- xi. South Zone II - 2030

(AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

Due to COVID pandemic, all the physical meetings and programs in the calendar of events for the year 2020-21 postponed / cancelled. (AGBM, 07<sup>th</sup> February 2021, Yercaud)

- TNOACON 2021 (February) is postponed and to be combined with OASISCON 2021 @ YERCAUD organized by Midwest Ortho Society in September 2021
- TNOACON 2022 @ TRICHY organized by Trichy Ortho Society in February 2022
- TNOACON 2023 @ CHENNAI organized by Madras Orthopaedic Society in February 2023

Once in 8 years the TNOA office itself will conduct the TNOACON by the President and the Secretary of that time. The venue will be decided by them (AGM, 2013)

**23.1.(b)** The venue of the Conference is decided two years in advance in the Annual General Body Meeting held during the TNOACON only.

**23.1.(c)**

**23.1. (c) {i}** The TNOACON can be shifted from one zone to another only under extraordinary emergency circumstances by the Executive Committee. This should be ratified by the General Body.

**23.1. (c){ii}** Possibility of holding the Conference in another venue in the same zone should be explored. If not, preference should be given to the next zone in the order.

**23.1. (c) {iii}** TNOACON to be held in zones out of turn should only be decided in the Annual General Body Meeting. This cannot be done in the Executive Committee Meetings.

**23.1. (c) {iv}** If more than one team propose to conduct then it will be decided in the GBM (AGBM – Feb -2019 – Madurai)

~~**23.1. (d)** Proposal for holding the TNOACON has to be submitted by a group of at least 10 members with Organizing Chairman and Organizing Secretary named by the group. This has to be submitted at least two weeks before the Annual General Body Meeting. The proposal has to be supported by the local zonal club.~~

The proposal for holding the TNOACON has to be submitted with proper application with committees formed to be presented 2 years ahead. The Chairman, Organising Secretary, Scientific Committee Chairman to be mentioned. The team's bid should be sent through the EC member of the zone 15 days before. ~~All the members of the organizing committee should be the life members of TNOA / IOA for at least 10 years~~ (AGBM – Feb – 2019, Madurai).

All The Members of The Organizing Committee Should Be the Life Members of TNOA / IOA. The Organizing Chairman, Organizing Secretary, Scientific Committee Chairman Should Be the Life Members of TNOA / IOA For At Least 10 Years (AGBM, 2021 – Yercaud)

**23.1. (e)** Non-members of TNOA practicing Orthopaedics in Tamil Nadu should not be invited for any Scientific program as a faculty in the TNOA Sponsored Conferences or in the CME programs Conducted under the auspices of TNOA.

## **23.2 Dates of TNOACON**

**23.2.(a)** The TNOACON is held during the second weekend of February each year - 2<sup>nd</sup> Saturday, Sunday and preceding Friday.

**23.2.(b)** The dates are fixed and can be changed only under extraordinary circumstances only by the General Body.

**23.2.(c)** ~~The CME and Preconference workshops are held on the preceding Friday.~~ Amended as: CME will not be the part of our annual conference. All three days conference only; no CME during annual conference. (AGBM, 14<sup>th</sup> February, 2015, Hotel Park Plaza, Salem)

### **23.3 Requirements for Venue of TNOACON**

**23.3.(a)** Choice of Venue: The venue should be so situated that it is well connected by road, rail and air.

**23.3.(b)** Accommodation facilities: There should be adequate accommodation available for around 700 persons.

#### **23.3.(c) Conference Hall Facilities**

- i. There should be a Main Auditorium with a capacity of around 600 persons. The acoustics of the hall should be good and should be air-conditioned.
- ii. Two satellite halls with a capacity of around 300 persons each must be available. The facilities should be such that three sessions should be conducted simultaneously in the three halls available.
- iii. A separate site should be identified for display of posters.
- iv. A centralized preview hall should be arranged and connected to all halls.

**23.3.(d)** Vehicle Parking facilities: The organizers of TNOACON should ensure that adequate parking space is available near the venue.

**23.3.(e)** Spouses and Children Lounges: There should be a separate place allotted for providing lounge space for spouses and children.

**23.3.(f)** Registration counters: Adequate space at the entrance of the venue with computer facilities should be provided for registration counters. Adequate number of counters should be put up to reduce overcrowding at the registration counters.

#### **23.3.(g) TNOA Counter**

- i. A separate counter with adequate space should be allocated for locating the TNOA Counter in the main area easily visible and accessible to all.
- ii. The organizing committee should provide computer facilities with Xeroxing and printing facilities at the TNOA Counter.
- iii. The requirement of stationery at the TNOA counter shall be submitted by the Secretary, TNOA to the organizing committee well in advance.

**23.3.(h)** Security: The venue should be such that it can be cordoned off from the general public and is safe from security point.

**23.3 (i)** The names of Past Presidents and Secretaries should be displayed in every conference in the main area of the conference venue. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

#### **23.4** Approval of Conference Venue

The second Executive Committee Meeting is held at the venue of the forthcoming TNOACON. The third Executive Committee Meeting is held at the venue of the subsequent year's TNOACON. This is to enable the Executive Committee Members to inspect the venue of the TNOACONs and ascertain the availability of the various facilities that are necessary for the conduct of the TNOACON.

**23.4.(a)** Due approval of the Executive Committee is a must before organizing a TNOACON.

**23.4.(b)** It is the duty of the Organizing Committee to do the necessary alterations in the venue suggested by the Executive Committee.

#### **23.5** Stalls by Scientific Companies

The number of stalls and tariffs for the stall is at the discretion of the Organizing Committee.

#### **23.6** Announcement for TNOACON

**23.6.(a)** The Brochure for the Conference should be approved by the President and Secretary before being communicated to the members.

**23.6.(b)** The first announcement regarding the TNOACON can be distributed during the previous year conference itself with the details of the dates and venue.

This announcement should carry the welcome message by the President, TNOA and the list of office bearers of the Association.

**23.6.(c)** The second announcement should be sent to all members by the last week of August.

**23.6.(d)** The final announcement should be sent to all members of TNOA by the last week of October.

The final structure of the scientific programme of the upcoming conference may be presented (without the actual name of presenters) at the III EC meeting for approval and dispatched in January; Co-author's name may be included in the final programme of TNOACON if the Organising Committee wishes (which is not mandatory) (AGB, Feb 2011, Madurai)



**23.6.(e)** The second and third announcements should carry the message by the President and Secretary of TNOA.

**23.6.(f)** All announcements regarding the TNOACON should carry the names of the Office Bearers of TNOA.

**23.6.(g)** In addition, the TNOA Rajendran Memorial Badminton Tournament should be mentioned in the Conference Brochure.

**23.6.(h)** Report on the progress of the arrangements being made should be submitted by the Organizing Secretary, TNOACON during all the Executive Committee Meetings.

**23.6.(i)** The President and Secretary, TNOA should be kept informed on all matters pertaining to the TNOACON.

**23.6.(j)** The Conference website will be given a link from the Association website.

**23.6.(k)** Scientific template for three days conference as per annexure passed in annual GBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty. (Refer Annexure)

### **23.7 Registration for TNOACON**

1) **23.7. (a)** The Registration will be fully computerized. TNOA website of TNOACON will be integrated and hosted by the TNOA website in all future conferences. The organizing committee of the particular TNOACON will bear the expenses of sub-hosting the domain at a cost of around Rs. 1,50,00 per conference, subject to change. AGM Erode 2024

**23.7. (b)** The Organizing Committee should allot registration numbers according to first alphabet of the Member's names.

Delegates should be requested to quote the registration numbers for all correspondences.

#### **23.7. (c) Registration Fee**

i. The Registration Fee for the Conference is decided by the association at the First Executive Committee Meeting.

ii. ~~The Conference Fee can be increased by 10% once in 2 years rounded off to the nearest 100.~~  
The Conference Fee can be increased by 25 % for TNOACON2019 and for the forthcoming future conferences by 20%. (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

23.7. (c) iii. The Conference Registration Fee can be increased by 10% per year (AGBM, 11th February 2023, Chennai)

Conference Registration fees to be hiked by 5% every 2 years from the 2026 TNOACON. AGM erode 2024

**23.7. (d)** The following members are provided Complimentary Registration and Accommodation.

- i. President, TNOA and wife
- ii. Immediate Past President, TNOA and wife
- iii. President Elect, TNOA and wife (AGBM 2021, Yercaud)
- iv. Secretary, TNOA and wife
- v. Immediate Past Secretary, TNOA
- vi. Special Invitees of IOA & OASIS
- vii. Orators
- viii. Treasurer, TNOA (AGBM – Feb 2019 – Madurai).

23.7. (d) ix. President and Secretary of Guest state (AGBM, 19th March 2022, Trichy)

**23.7. (d). {i}** Special badges mentioning the post held by them shall be prepared.

**23.7. (d). {ii}** A special counter shall be arranged to receive the Honourable Members.

**23.7. (d). {iii}** The Organizing Committee shall ensure that they receive the above Honourable Members at the registration counter and hand over the badges and conference kit on their arrival.

**23.7. (d). {iv}** Hospitality for the Dr. N.S. Narasimhan Orator should be provided by the Conference Organizers. The travel expenses will be borne by the Association.

**23.7. (e)** The following members are provided only Complimentary Registration

- i. Senior members of TNOA above 65 years
- ii. TNOA Travelling Fellows for the year (Inland & Foreign)
- iii. TNOA Past Presidents (AGBM, 11th February 2017, Hotel Le Meridian, Coimbatore)

23.7. (e) iv. TNOA Past Secretaries (AGBM, 19th March 2022, Trichy)

23.7. (e) v. TNOA Prof A Devadoss Meritorious Awardee (AGBM, 19th March 2022, Trichy)

23.7. (e) vi. TNOA Office Secretary (AGBM, 11th February 2023, Chennai)

### **23.8** Special Invitees

Special Invitations should be sent by the organizing committee of TNOACON on behalf of TNOA, at least two months in advance to the following-

- i. President, Indian Orthopaedic Association
- ii. Secretary, Indian Orthopaedic Association
- iii. President, OASIS
- iv. Secretary, OASIS
- v. Prof. N. S. Narasimhan Orator
- vi. Prof. M. Natarajan Orator

### **23.9** Delegate kit

It is left to the Organizing Committee to decide on the quality/ size / type of the delegate bag.

The purpose is only to provide a handy bag to provide the following essential items:

- i. Copy of Final Programme
- ii. Food Coupons
- iii. Invitation to the inaugural function (this invitation can be sent to the delegates well in

advance along with the final programme if the chief guest and other dignitaries attending the inaugural function are finalized)

- iv. Details of registration
- v. Writing pad
- vi. Jotting pen
- vii. Invitation to the Banquet (if registered)
- viii. Delegate name badge
- ix. Information Brochure of facilities like
  - Transport arrangement
  - Spot map of the venue
  - Other miscellaneous information
- x. Conference Souvenir
- xi. Other compliments are optional.

### **23.10** Certificates

**23.10.(a)** Participation certificates for delegates shall be separate for the CME (if any) and the main Conference.

**23.10.(b)** Participation certificates for delegates should preferably be distributed from the morning of the last day of the Conference.

**23.10.(c)** Participation certificates for the workshop shall be given at the venue of the workshops.

**23.10.(d)** Certificates to Faculty Members, Guest Speakers, Chairpersons should be handed over immediately after the Scientific Session.

**23.10.(e)** Certificates for oral presentations shall also be given by chairpersons to all speakers at the end of the session.

**23.10.(f)** Certificates for poster presentation shall be distributed in the hall for poster presentations.

### **23.11** Souvenir

**23.11.(a)** A souvenir shall be brought out to commemorate the Conference.

**23.11.(b)** The following items shall constitute the contents of the souvenir:

- i. Message from various dignitaries including the President and Secretary, TNOA
- ii. Presidential Address
- iii. Secretary's Annual Report
- iv. List of Executive Committee Members of TNOA
- v. List of Organizing Committee Members of the Conference
- vi. Final Programme of the Conference
- vii. Articles from various sources on Orthopaedics and general topics of interest

- viii. List of Donors
- ix. List of Exhibitors
- x. List of Advertisers
- xi. Advertisements
- xii. Anecdotes', Jokes etc (Optional)

**23.11.(c)** The tariffs for advertisements in the souvenir is at the discretion of the Organizing Committee of the Conference.

**23.12** ~~CME Programme~~

Deleted since no CME during Annual Conference.

CME will not be the part of our annual conference. All three days conference only; no CME during annual conference. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

**23.13** Orations

**23.13.(a)** Two orations are held in the Annual Conference of the Association (TNOACON)

- i. Dr. N. S. Narasimhan Oration
- ii. Dr. M. Natarajan Oration

**23.13.(b)** Dr. N. S. Narasimhan Orator

**23.13.(b). {i}** The Dr. N. S. Narasimhan Orator will be decided by the Association during the First Executive Committee Meeting and the name intimated to the Organizing Committee of TNOACON.

**23.13. (b). {ii}** ~~Dr.N.S.Narasimhan Orator should preferably be from south India on a rotation basis amongst the southern states.~~

The Orator can be selected from all over the country. (AGB, 2013)

Anybody can be chosen as per the decision of the executive committee. (AGBM, 13<sup>th</sup> February, 2016, Hotel Fern Hill, Ooty)

**23.13.(b). {iii}** Dr. N. S. Narasimhan Orator is presented a Medallion, Certificate and a Scroll of Honour.

**23.13.(b). {iv}** The cost towards travel of the Orator will be borne by the TNO Trust and registration and accommodation of the Orator will be borne by the Organizing Committee of TNOACON.

**23.13.c** Dr. M. Natarajan Orator

**23.13.(c). {i}** The Dr. M. Natarajan Oration shall be delivered by the Immediate Past President, TNOA.

**23.13.(c). {ii}** ~~The Orator is presented a Medallion and a Certificate of Honour.~~ The Orator is presented a Medallion, Certificate and a Scroll of Honor. (AGBM, 07<sup>th</sup> February 2021 – Yercaud)

### **23.13.d** Orations - Protocol

The Dr. N. S. Narasimhan Oration and the Dr. M. Natarajan Oration should be held in the Main Hall in the forenoon session of the second day of Conference (Saturday).

The Orations are held together one following the other.

**23.13.(d).{iii}** The duration of the Oration shall be 30 minutes each and an extra 15 minutes being allotted for arrangements to be made and introduction of the speakers.

**23.13.(d).{iv}** No other concurrent scientific sessions should be held during the two Orations.

**23.13.(d).{v}** The Orations shall be presided over by the President TNOA and the Secretary TNOA.

**23.13.(d).{vi}** The Secretary shall introduce the Orators.

**23.13.(d).{vii}** The President shall do the honors.

**23.13.(d).{viii}** The introduction of the speakers is followed by the donning of the Oration Medal and handing over of the Certificate/ Scroll.

### **23.14** Scientific Programme

**23.14.(a)** The following sessions should form part of the Scientific Programme of the TNOACON.

- i. TNOA Prof. M. Natarajan Medal Session
- ii. TNOA Prof. T. K. Shanmugasundaram Medal Session
- iii. TNOA Prof. C.Vyageswardu Medal Session
- iv. TNOA Prof. A. Subramaniam Medal Session
- v. TNOA Prof. P. Dhanarajan Medal Session
- vi. TNOA Prof. M. Ramanathan Medal Session
- vii. TNOA Prof. T. S. Xavier Medal Session
- viii. TNOA Erode Ortho Club Poster Medal
- ix. TNOA Dr. Vidyashankar Best Poster Medal (Arthroplasty)
- x. Free Paper Sessions
- xi. Symposia
- xii. Guest Lectures
- xiii. Interactive Session (How I do it? / My worst complication)
- xiv. TNOA Sub-speciality Medal Sessions
  - TNOA Prof.K. Sriram Gold medal for Paediatric Orthopaedics.
  - TNOA Prof. S. Rajasekaran Gold Medal for Spine.
  - TNOA Dr. David.V. Rajan Gold Medal for Arthroscopy & Sports Medicine.
  - TNOA Prof. Mayilvahanan Natarajan Gold Medal for Orthopaedic Oncology
  - TNOA Prof. B. Radhakrishnan Gold Medal for Foot & Ankle
  - TNOA Dr. P. Suryanarayan Gold Medal for Arthroplasty
- xv. Any other interesting programme may be included only with the concurrence of the Executive Committee, TNOA

**23.14.(b)** The Scientific Committee of TNOA should be kept informed of the Scientific programme arrangements and its progress regularly.

**23.14.(c)** There shall be two committees to oversee the arrangements of the scientific programme.

- i. Scientific Committee, TNOA
- ii. Scientific Committee, TNOACON

**23.14.(d)** Scientific Committee, TNOA

**23.14.(d).{i}** The Scientific Committee of the TNOA consists of

- a) President, TNOA
- b) President Elect, TNOA
- c) Vice President, TNOA
- d) Secretary, TNOA
- e) Joint Secretary, TNOA
- f) Editor, TNOA (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

**23.14.(d).{ii}** Scientific Committee of the TNOA will oversee the format and arrangements of the Scientific Programme by the Scientific Committee of the Organizing Committee, TNOACON.

**23.14.(e)** Scientific Committee for Selecting the Papers

**23.14.(e).{i}** The Scientific Committee for selecting the papers for the Conference shall include

- a) Vice President, TNOA
- b) Joint Secretary, TNOA
- c) Organizing Secretary of the TNOACON
- d) The Chairman, Scientific Committee of TNOACON

**23.14.(e).{ii}** The meeting shall be held on the previous day of the 3rd Executive Committee Meeting. (ECM 20.5.2007 Venue: TNCA Club, Chennai)

**23.14.f** Chairpersons for Scientific Sessions

**23.14.(f).{i}** There shall be 2 Chairpersons and one Rapporteur for each Scientific Session.

**23.14.(f).{ii}** The Rapporteur shall be appointed from the local area and he shall help the Chairpersons in smooth conduct of the scientific sessions.

**23.14.(f).{iii}** The Chairpersons shall be selected by the Organizing Committee. A broad consideration for representation from all over the state shall be ensured for selecting the Chairpersons.

### **23.15** General Requirements for all papers

**23.15.(a)** The presenting author should be a member of TNOA and should have registered for the Conference.

**23.15.(b)** Decision on inclusion of paper for medals is at the discretion of the Scientific Committee and TNOA Office Bearers.

**23.15.(c)** Full paper should reach the Scientific Committee on or before the last date by online submission.

**23.15.(d)** The paper must highlight the following:

- i. Introduction and purpose
- ii. Materials and methods
- iii. Results and discussions

**23.15.(e)** Papers will be considered only on submission of full text.

**23.15.(f)** If the paper is for a medal session the medal should be indicated by the presenter.

**23.15.(g)** A delegate can present only one paper. Poster presentation can be additional.

**23.15.(h)** The time for presentation shall be 7 minutes and 2 minutes shall be allotted for discussion except for TNOA Prof. A. Subramaniam Medal Session (12+3) . The presentation shall be stopped by the chairpersons at the completion of presentation time.

The time for free paper presentation shall be 6 minutes. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem).

**23.15.i** Presenting authors should give written consent for publication in TNOA journal, while submitting papers for presentation. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

### **23.16** Medal Papers

**23.16.(a)** The scrutiny of the scientific papers and selection for the medal sessions shall be Medal Paper Selection Committee.

**23.16.(b)** Medal Paper Selection Committee consists of

- i. Vice President, TNOA
- ii. Joint Secretary, TNOA
- iii. Chairman, Scientific Committee of TNOACON

**23.16.(c)** The list of selected papers will be submitted to the Scientific Committee, TNOA and the Scientific Committee, TNOACON.

**23.16.(d)** No changes can be made in this list without the permission of the Scientific Committee, TNOA.

**23.16.(e)** There shall be a minimum of two papers and a maximum of 6 papers during each medal session. Alterations in the number of papers for the medal sessions shall be made by the Scientific Committee, TNOA.

**23.16.(f)** Scientific papers not qualifying for the medal sessions shall be considered for free paper / poster session by the Scientific Committee, TNOACON.

**23.16.(g)** The Scientific Committee, TNOACON should send the scientific papers (abstract and full papers) to the Medal Paper Selection Committee within one week of the last date for submission of papers.

**23.16.(h)** The scientific paper selected for medal session should be intimated to the presenter by the second week of January by the Organizing Committee, TNOACON.

**23.16.(i)** Life members from Other States may present papers but shall not be considered for medal. (AGB, Feb 2010, Courtallum). All TNOA life members residing in India can present papers in TNOA Medal sessions (AGM Erode 2024)

**23.16.(j) TNOA Sub-Speciality Gold Medals**

Introduced in TNOACON 2017, Coimbatore after approval of Executive committee in the following subspecialties:

- i. Arthroplasty
- ii. Arthroscopy
- iii. Spine
- iv. Paediatric Orthopaedics
- v. Orthopaedic Oncology
- vi. Foot & Ankle

TNOACON2017 organisers sponsored medals in TNOACON2017 and ratified by General body 2017.

**AGBM 2017 Resolutions Regarding Subspeciality medals:**

- i. To form a committee with senior members under the chairmanship of then President, Prof. Dr. R. Siva Kumar within 3 months to name the medals.
- ii. Contribution to the association is Rs. 5 Lakhs (Rs. Five Lakhs only) to be named for a medal.



**23.16.(j).1** Paediatric Orthopaedic Sub-Speciality Gold Medal shall be named as **TNOA Prof. K. Sriram Gold medal for Paediatric Orthopaedics.**

**23.16.(j).2** Spine Sub-Speciality Gold Medal shall be named as **TNOA Prof. S. Rajasekaran Gold Medal for Spine.**

**23.16.(j).3a** Arthroscopy Sub-Speciality Gold Medal shall be named as **TNOA Dr. David V. Rajan Gold Medal for Arthroscopy.** (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

**23.16.(j).3b** TNOA Dr. David V Rajan Arthroscopy Gold medal is to be renamed as **TNOA Dr. David V. Rajan Gold Medal for Arthroscopy & Sports Medicine.** This medal will also include Sports Medicine Medal. This medal will also include Sports Medicine papers. (2020- GBM – Vellore).

**23.16.(j).4** Orthopaedic Oncology Sub Speciality Gold Medal shall be named as **TNOA Prof. Mayilvahanan Natarajan Gold Medal for Orthopaedic Oncology** (2020 GBM Vellore)

**23.16.(j).5** Foot & Ankle Sub Speciality Gold Medal shall be named as **TNOA Prof. B. Radhakrishnan Gold Medal for Foot & Ankle** (2020 GBM Vellore)

**23.16.(j).6** Arthroplasty Sub Speciality Gold Medal shall be named as **TNOA Dr. P. Suryanarayan Gold Medal for Arthroplasty** (AGM, Yercaud 07.02.2021)

#### **23.17** Judges for Medal Paper Sessions

**23.17.(a)** The judges for the medal sessions shall be nominated by the Scientific Committee, TNOA.

**23.17.(b)** There shall be no role for the local Scientific Committee, TNOACON in the selection of judges.

**23.17.(c)** The panel of judges for each medal session shall comprise atleast 3 members.

**23.17.(d)** Atleast one foreign faculty shall be included as a judge for each medal session whenever possible.

**23.17.(e)** No judge should be from the institution/zone which is making a presentation in the medal session.

**23.17.(f)** The names of the judges shall be announced at the beginning of the session.

**23.18** Guidelines for Assessment of Medal Papers, TNOACON

The following guidelines may be followed during the medal sessions by the judges to avoid any controversies arising-

**23.18.(a)** The judges shall assess and award marks individually without any discussion with the fellow judges.

**23.18.(b)** The marks scored by the individual presenters shall be tabulated by the committee of judges and the winner of the medal decided by the committee.

**23.18.(c)** The best among available papers shall be selected for the medal (AGBM 14th Feb. 2009 Codissia hall, Coimbatore).

**23.18.(d)** The Joint Secretary will collect the results from the committee of judges in writing and shall submit the results to the Secretary, TNOA.

**23.18.(e)** The results shall be announced during the Valedictory function. The secretary shall display the marks on the screen at the time of announcement of the medal winners (ECM 7th sep 2008 Jenney's club, Coimbatore).

TNOA Medals in TNOACON to be issued only in the next subsequent TNOACONs only in future. The medal winners will be announced but medals will be issued only in next TNOACON. The medals will be issued only if the paper that won the medal by a particular author is published as an article in JOJS the official journal of TNOA, or if that medal paper is not being published in JOJS atleast an alternate article with the medal winner as 1<sup>st</sup> or 2<sup>nd</sup> author has to be published in JOJS. This is to improve the quality of papers getting published in JOJS and to also get more papers to apply for higher level indexing such as Scopus, Embase and Pubmed. As per rule of TNOA (23.15.i.) already it is a fact that all medal papers are agreed upon to be published in the journal of TNOA. As it has not been strictly followed and as we are in the right stage of pending application for higher indexing this clause becomes imperative. (AGM Erode 2024).

**23.18.(f)** In all medal paper sessions, the judges' decision shall be final and binding in all respects and no alteration should be made by anyone.

**23.18. (g) FORMAT FOR JUDGING A MEDAL PAPER** (AGBM, 19<sup>th</sup> March 2022, Trichy)

- A. PRESENTATION: 10 Marks: Content, Delivery, Timing.
  - B. METHODOLOGY: 10 Marks: Clear Mention of Aim of the Study, Number of Patients & Follow Up, Inclusion & Exclusion Criteria.
  - C. RESULTS: 10 Marks: Tabulation of Results, Statistical Analysis, Review of Literature
  - D. DISCUSSION: 10 Marks: Outcome Analysis, Conclusion, scientific impact in the society, Question & Answers.
- (Total = 40 Marks)

**23.18. (h)** Judging format should be informed to the medal paper presenters and should be displayed in the website.

**23.19** Specific Requirements for Individual Medal Papers

**23.19.(a)** TNOA Prof. M. Natarajan Medal for Trauma

**23.19.(a).{i}** Papers with good materials and with minimum of two years follow-up should be considered for inclusion.

**23.19.(a).{ii}** Single case reports and papers with short follow-up should not be considered for the medal.

**23.19.(a).{iii}** Presentations or studies which do not require follow-up can also be considered for inclusion. This has to be decided by the Scientific Committee, TNOA.

**23.19.(a).{iv}** The presenting author should not have completed 35 years on the last day of submission of full paper.

**23.19.(b)** TNOA Prof C. Vyageswaradu Medal for Orthopaedics

**23.19.(b).{i}** Papers with good materials and with minimum of two years follow-up should be considered for inclusion.

**23.19.(b).{ii}** Single case reports and papers with short follow-up should not be considered for the medal.

**23.19.(b).{iii}** Presentations or studies which do not require follow-up can also be considered for inclusion. This has to be decided by the Scientific Committee, TNOA.

**23.19.(b).{iv}** The presenting author should not have completed 35 years on the last day of submission of full paper.

**23.19.c** TNOA Prof. T. K. Shanmugasundaram Medal for Rural Centers

**23.19.(c).{i}** Only papers from rural centres without any teaching facility shall be considered. Rural center is classified as one which does not fall within the area of a corporation or in the area of a Medical College. (AGB, Feb 2010, Courtallum)

**23.19.(c).{ii}** There is no age limit.

**23.19.(d)** TNOA Prof. A. Subramaniam Medal for Basic Research in Orthopaedics

**23.19.(d).{i}** Papers must involve studies in cadaveric, bio-mechanical, microbiological, design fabrication of instruments and implants etc.

**23.19.(d).{ii}** There is no age limit.

**23.19.(d).{iii}** The time for presentation shall be 12 minutes and 3 minutes shall be allotted for discussion.

**23.19.(e)** TNOA Prof. P. Dhanarajan Medal for Innovative or Adaptive Trauma Work

**23.19.(e).{i}** Papers must be on Innovative Trauma Work.

**23.19.(e).{ii}** The author himself must present the paper.

**23.19.(e).{iii}** There is no age limit.

**23.19.(f)** TNOA Prof. Ramanathan Memorial Gold Medal for Consultants

The Consultant Medal which was instituted during the 42nd Annual TNOA Conference at Coimbatore has been created solely to encourage the consultants and senior members to present their work by themselves. This would also enable the consultants to present the message from their scientific work in a better manner. The following are the rules and regulations which govern this medal.

**23.19.(f).{i}** The presenter should be a life member of the Tamil Nadu Orthopaedic Association.

**23.19.(f).{ii}** There is no age limit.

**23.19.(f).{iii}** The presenter should have registered for the Annual Conference.

**23.19.(f).{iv}** He must have had a minimum experience of five years in the practice of orthopaedics after qualifying in Orthopaedics.

**23.19.(f).{v}** The presentation should be an original work by the author himself.

**23.19.(f).{vi}** The presentation should be made by the author himself.

**23.19.(f).{vii}** A minimum of 2 years follow up is essential before presentation of the scientific work. This criterion may not be applicable in certain studies which may not require a follow up. This is to be decided by the Scientific Committee, TNOA.

**23.19.(f).{viii}** The decision of the Scientific Committee and the panel of judges is final in all matters pertaining to this medal.

**23.19.(g)** TNOA Prof. T. S. Xavier Medal

**23.19.(g).{i}** This medal to be introduced in 2010 is to recognize scientific work in Hand Surgery.

**23.19.(g).{ii}** Scientific work in hand with atleast 2 years follow up may be included in the session.

**23.19.(g).{iii}** Work not requiring a long follow up can be included for presentation by the Scientific Committee, TNOA.

**23.19.(g).{iv}** There is no age limit.

**23.19.(h)** TNOA Erode Ortho Club Poster Medal

This medal was instituted in 2007.

**23.19.(h).{i}** The Organizing Committee shall make adequate arrangements for proper display of the posters as well as for interaction of the author with delegates interested in discussing the poster. All posters will be displayed digitally in E- Poster format.

**23.19.(h).{ii}** The time for discussion with the presenter shall be mentioned in the final announcement and the Conference Program.

**23.19.(h).{iii}** A separate time shall be allotted for the judges appointed to assess the posters to go around and interact with the presenters.

**23.19.(h).{iv}** The standard for the posters shall be of 5 slides in pptx format submitted as pdf file with no embedded videos. It should include the presenter details and institution, introduction and aim of the study, materials and methods, results and discussion, pictures and conclusion as standard format. Some alterations in the content as per the requirement in each study may be done but in total the number of slides should not be exceeded.

**23.19.(h).{v}** The best poster displayed in the Annual conference except posters in Arthroplasty is awarded the TNOA Erode Ortho Club Poster Medal.

**23.19.(i)** TNOA –KMC PG Ortho Quiz Medal

This medal was instituted in 2007

**23.19.(i).{i}** During the Annual Conference of TNOA, a quiz competition is held for the Post graduate students where four top teams getting selected in the preliminary written test participate, with two students representing each institution in the finals.

**23.19.(i).{ii}** The preliminary written test for the PG Quiz shall be held on the second day (Saturday) of Conference in the afternoon.

**23.19.(i).{iii}** The finals of the quiz program should be held on the last day of the Conference in the main hall. It shall be allotted atleast a minimum of one hour.

**23.19.(i).{iv}** The winners are awarded the TNOA – KMC PG Quiz Gold medals and the runners-up get the TNOA – KMC PG Quiz Silver medals.

**23.19.(i).{v}** The Joint Secretary, TNOA is the official Quiz Master who will decide the format of the quiz program.

**23.19.(i).{vi}** The quiz program announcement should be made in all the announcements of the Conference.

**23.19.(i).{vii}** The organizing committee should make all arrangements for the smooth conduct of the program in consultation with the Joint Secretary, TNOA.

**23.19.(j) TNOA Dr. Vidyashankar Best Poster Medal (Arthroplasty)**

This medal was instituted in 2017.

**23.19.(i).{i}** The Organising Committee shall make adequate arrangements for proper display of the posters as E Posters in Digital format , as well as for interaction of the author with delegates interested in discussing the poster.

**23.19.(i).{ii}** The time for discussion with the presenter shall be mentioned in the final announcement and the Conference Programme.

**23.19.(i).{iii}** A separate time shall be allotted for the judges appointed to assess the posters to go around and interact with the presenters.

**23.19.i.{iv}** The standard for the posters shall be of 5 slides in pptx format submitted as pdf file with no embedded videos. It should include the presenter details and institution, introduction and aim of the study, materials and methods, results and discussion, pictures and conclusion as standard format. Some alterations in the content as per the requirement in each study may be done but in total the number of slides should not be exceeded.

**23.19.i.{v}** The best poster in Arthroplasty displayed in the Annual conference is awarded the TNOA Dr. Vidyashankar Best Poster Medal (Arthroplasty). (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty)

### **23.20 Inaugural Function**

**23.20. (a)** The Inaugural Function shall be held on the first day after conclusion of sessions (evening of Friday) to save time during the Conference.

**23.20. (b)** Dignitaries on the Dias during the Inaugural Function are:

- i. President, TNOA
- ii. President-elect, TNOA
- iii. Secretary, TNOA
- iv. Organizing Chairman, TNOACON
- v. Organizing Secretary, TNOACON
- vi. Chief Guest
- vii. Guest of Honor (If Any)
- viii. Office bearers of OASIS (President/ Secretary/ Vice-President /State representative)
- ix. Office bearers of IOA (President / Secretary)
- x. President of Local Ortho Society or Club (AGBM, 13th February, 2016, Hotel Fern Hill, Ooty)
- xi. Treasurer, TNOA (AGBM – Feb – 2019 – Madurai)

**23.20.(c)** Program: The structure of the Inaugural Function program shall be as follows:

- i. Tamil Thai Vazhthu
- ii. TNOA Tamil Anthem
- iii. Welcome Address by the Organizing Chairman
- iv. Annual Report of Association by the Secretary, TNOA
- v. Presidential address by President, TNOA
- vi. Address and Inauguration of the Conference by Chief Guest
- vii. Address by Special Invitees and release of TNOA Journal and Conference Souvenir and Inauguration of Scientific Exhibition
- viii. Introduction of President Elect and his Address
- ix. Prof A Devadoss Meritorious Award
- x. Vote of Thanks by Organizing Secretary, TNOACON
- xi. National Anthem

**23.20.(d)** Past Presidents of TNOA should be allotted front row during the inaugural function of the annual conference. (AGBM, 14th February, 2015, Hotel Park Plaza, Salem)

**23.20.(e)** Inaugural function can be conducted in both English and Tamil. (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

**23.20(f)** The Inaugural function proceedings should be completed within one hour.

### **23.21** Valedictory Function

**23.21. (a)** The Valedictory function shall be held at the conclusion of the scientific sessions on the concluding day of main Conference.

**23.21. (b)** Dignitaries on the Dias are:

- i. President, TNOA
- ii. President Elect, TNOA
- iii. Vice President, TNOA
- iv. Secretary, TNOA
- v. Joint Secretary, TNOA
- vi. Organizing Chairman, TNOACON
- vii. Organizing Secretary, TNOACON
- viii. Treasurer, TNOA (AGBM – Feb – 2019 – Madurai)
- ix. Incoming Treasurer (AGBM – Feb – 2019 – Madurai)

**23.21.(c)** Program:

- i. Prayer
- ii. TNOA Tamil Anthem
- iii. Secretary's Remarks
- iv. Distribution of
  - a) Academic Medals
  - b) Best zonal club awards
  - c) Certificate of appreciation to the outgoing office bearers of TNOA
  - d) Sports prizes
- v. President's address
- vi. Organizing Secretary's Address
- vii. New President's Take over
- viii. New Office Bearer's Take over
- ix. Address by New Secretary and President
- x. Vote of Thanks by Secretary, TNOA

The outgoing office bearers shall be honored with a certificate of appreciation during the Valedictory function (AGM 10.2.2007 Venue: Club Melaange, Erode).

**23.21.(d)** Medals shall be received only in person by the winners at the Valedictory function (AGB, Feb 2012).

**23.21.(e)** Valedictory function can be conducted in both English and Tamil. (AGBM, 10th February 2018, Ganga Grandeur, Nagercoil).

**23.21(f)** The Valedictory function proceedings should be concluded within one hour.

**23.21. (g)** Sports prizes will not be distributed in the valedictory function (AGBM, 11<sup>th</sup> February 2023, Chennai)



**23.22 Annual General Body Meeting**

**23.22.(a)** The General Body will meet once in a year at the venue of the Annual Conference of TNOA during the second day (Saturday) immediately after the scientific sessions.

**23.22.(b)** No other program shall be held before the General Body Meeting after the scientific sessions.

**23.22.(c)** The President shall preside over the meeting along with the Secretary.

**23.22.(d)** The Joint Secretary will note down the proceedings of the meeting.

**23.22.(e)** The following reports shall be submitted in the Annual General Body Meeting:

- i. Secretary's Report
- ii. Editor's Report
- iii. Fellowship Secretary's Report
- iv. Treasurer's Report
- v. Report by Fellows (Inland and Foreign)
- vi. Report by Organizing Secretary, TNOACONs

**23.22.(f)** Ratification of the following is done in the Annual General Body Meeting:

- i. Resolutions of all Executive Committee Meetings
- ii. New Life Members of TNOA

**23.22.(g)** The official announcement of the election results is made in the Annual General Body Meeting.

**23.22.(h)** The Agenda for the Annual General Body Meeting shall be sent atleast two weeks in advance.

**23.22.(i)** Annual General Body Meeting can be conducted in both English and Tamil. (AGBM, 10<sup>th</sup> February 2018, Ganga Grandeur, Nagercoil).

### **23.23 Expenditure**

The projected budgetary requirements for the conference have been put under the following Guidelines:

- a) Venue arrangements and establishment expenses including pandals, trade exhibition stalls, registration counters, etc.
- b) Catering
- c) Audio-visual facilities
- d) Printing/ Stationery
- e) Communication (telephone/ fax, e-mail, letters)
- f) Accommodation and Transport (dignitaries and others)
- g) Inaugural function and other miscellaneous expenditure like gifts/mementoes
- h) Entertainment /sightseeing / ladies programme
- i) Administration: Salary to staff/ office set-up etc.
- j) Miscellaneous contingency expenses.

### **23.24 Contribution to the Association by Organizing Committee, TNOACON**

**23.24. (a)** The contribution to the Association by the Organizing Committee is decided by the Executive Committee of the Association periodically.

~~The Contribution for TNOA from TNOACON shall be 2.5L for two years from 2012 (TNOACON 2012 and 2013) and there after to be revised (AGB, Feb 2011, Madurai).~~

~~The contribution by TNOACON organisers will be increased to 3.5 lakhs from TNOACON2018 and it shall be revised every 2 years. (AGBM, 10th February 2018, Ganga Grandeur, Nagerecoil).~~

The contribution by TNOACON organizers will be increased to Rs.5 Lakhs from TNOACON – 2021 Trichy onwards – This amount will be increased by 10 % every year for every TNOACON - (AGBM – Feb 2019 – Madurai).

**23.24. (b)** In addition to the contribution, the Organizing Committee hands over the TNOA Journal Fund collection made during the Conference.

**23.24.(c)** The maintenance charges of the Association’s website are also borne by the Organizing Committee of TNOACON. (AGM10.2.2007 Venue: Club Melaange, Erode)

**23.24.(d)** On date the contribution is as follows:

- i. Contribution to the corpus fund of TNOA: Rs.5 Lakhs only with 10% rise every year from 2021
- ii. TNOA Journal Indexing Fund (Rs.750/=per Delegate registered for the Conference) collected from the delegates.
- iii. Maintenance charges of Association’s website

### **23.24.(e) Seed Money:**

Seed money up to a maximum of Rs. Two lakhs may be given on request to the Organizing Committee of the TNOACON to be returned before or at the valedictory function of the TNOACON (AGB Feb 2011, Madurai).

Seed money upto a maximum of Rs. **Five Lakhs** may be given

### **23.25 Sports Events at TNOACON**

Dr. Rajendran Memorial Shuttle Meet and other sports:

**23.25.(a)** The sports events during TNOACON are to be conducted by the Organizing Committee of the Conference. schedule of games to be decided by the organizing committee without overlap of the conference timings. (AGM Erode 2024).

**23.25.(b)** The expenses towards the sports events and prizes shall be borne by the Organizing Committee of the Conference (AGM9th February 2008, Sterling Resorts, Kodaikanal).

The organising committee of the respective TNOACON should make necessary extra contribution to conduct the sports meet. (AGBM, 11<sup>th</sup> February 2017, Hotel Le Meridian, Coimbatore)

### **23.26 Social Events at TNOACON**

Social events held in conjunction with the Annual Conference (TNOACON) shall be the responsibility of the Organizing Committee of the Conference with the approval of Executive Committee of the TNOA.

### **23.27 Awards in TNOACON**

#### **23.27.(a) The TNOA – Prof R. Ramakrishnan Gold Medal for Best Postgraduate**

TNOA – Prof. R. Ramakrishnan gold medal was instituted in the year 2013. This medal was sponsored by members of Nellai ortho club and the postgraduates of Tirunelveli Medical College to honour Prof. R. Ramakrishnan, Tirunelveli.

1. Candidate should be from an Institute existing in the state of Tamil Nadu.
2. Candidate should be a Life/Associate member of TNOA.
3. The exam will be conducted throughout the state on the first Saturday and Sunday of January, every year. If the first Saturday or Sunday falls on New year day, exam will be held on second Saturday and Sunday.
4. On the first day, Saturday, screening test will be conducted between 10am and 12noon.  
Results of the screening test will be announced at 4pm on the same day. Top 6 (six) scorers

will be selected for the clinical exam, which will be held on next day, Sunday, between 8am and 5pm.

5. The medal will be awarded to the deserving candidate in valedictory function of TNOACON.
6. The venue for the exam will be the zone where the subsequent TNOACON is to be held. The organizing secretary of the subsequent TNOACON will conduct the exam.
7. A three-member Supervisory committee will be appointed by the TNOA for conducting the exam.
  - a) Appointed member from TNOA and he will head the committee.
  - b) Head of the host institution or a person suggested by the head of the institution.
  - c) Member of the Prof. R. Ramakrishnan medal core committee of Nellai Ortho Club.
8. The Supervisory committee will take care of the smooth conducting of the exam.
9. The committee members are responsible for:
  - a) Handling of the question paper and the answer sheets
  - b) Conducting the screening test
  - c) Evaluation of the answer sheet of the screening test
  - d) Selection of top 6 qualifiers for the clinicals.
  - e) Collection of the final result from the examiners and handing over to TNOA.
10. Four examiners will be appointed by the TNOA for conducting the clinical examination.
11. One of the examiners will be from the host institution and he will be convenor of the exams.
12. Clinicals will be conducted as per the norms of The Tamil Nadu Dr. M.G.R. Medical University, Guindy, Chennai.
13. TNOA grant for the host institution will be Rs. 20,000/- for conducting the exam. Split up for the amount will be:
  - a) Honorarium for examiners - Rs.2000 each X 4 = Rs. 8,000/-
  - b) Honorarium for Supervisory committee - Rs.2000 each X 3 = Rs. 6,000/-
  - c) Stationaries, postal & other expenditures - Rs. 6,000/-
14. The Scientific committee of TNOA will form a question bank for the MCQ screening test by collecting questions from various M.S. Ortho and DNB Institutes.
15. The Scientific committee of TNOA will set the final question paper to be sent for the exam.
16. Number of questions will be 100 and the time allotted is two hours.

17. Syllabus will be covered in the following topics:

	<b>Subject</b>	<b>Marks</b>
	Trauma	20
	Tumor, Infection & Cold Orthopaedics	20
	Spine	10
	Arthroplasty	10
	Arthroscopy	10
	Paediatric & Congenital anomalies	10
	Hand	10
	Physical medicine & Rehabilitation	10
	<b>Total</b>	<b>100</b>

18. Pattern will be multiple choice questions (MCQ), with no negative marks. Only one choice should be marked. If more than one choice is marked, it will be treated as wrong answer.

The Supervisory committee's decision is final in case of any disputes.

**23.27.(b) TNOA Prof. A. Devadoss Meritorious Award**

TNOA Prof. A. Devadoss Meritorious Award was instituted in 2014 and sponsored by a committee comprising of:

- Prof. S. Shanmuganathan
- Prof. M. Chidambaram
- Dr. Muthuvelrajan
- Dr. Pugazhenthii Pandian
- Dr. Sathish Devadoss.

This award will be awarded to the senior TNOA members above 60years for the extraordinary service to the profession and community.

**23.27.(b).{i}** Applications for the award should be through nomination.

**23.27.(b).{ii}** Awardee shall be selected only by TNOA and intimated to the Sponsor Committee.

**23.27.(b).{iii} Honor:** The award recipient will be recognized for their outstanding contribution to orthopedic surgery in Tamil Nadu during the Award Ceremony held at the Annual conference of TNOA during the Inaugural Function with a Plaque and medallion.

The selected Awardee would be honored on the stage during the Inaugural Function with a citation, which shall be read out by the Secretary, TNOA and the President shall do the honors.

**23.27.(b).{iv} Timing of Award:** During the inaugural Function of the TNOACON. (AGM, February 2014, Chennai)

**23.27.(b).{v} Award Criteria:**

- i. The nominee should be aged above 60 years.
- ii. Have been in practice for a minimum of 15 years
- iii. Be a member of TNOA in good standing for at least 15 years.
- iv. Demonstrate outstanding leadership in the areas of community service and/or education.
- v. Support excellence in orthopedic surgery, including community medical services and contribution beyond their medical practice to the community at large.

**23.27.(b).{vi} Additional Criteria:**

- i. Current members of the TNOA executive committee and the Committee Constituted by Sponsor **are not** eligible for nomination of this award.
- ii. There should be no self-Nomination.

**23.27.(b){vii} Nomination Process**

- i. Recipients are nominated by a fellow member(s) of the TNOA by proposing and seconding.
- ii. The application package includes: a completed nomination form providing details on how the nominee meets the award criteria and an overview of the nominee's achievements.
- iii. The TNOA Core Committee will review all nominations and a selection will be made and intimation will be sent to the Sponsor Committee.

## **23.28 Auditing and submission of Accounts**

**23.28.(a)** The accounts shall be audited by an Auditor appointed by the Central Office.

**23.28.(b)** ~~The accounts should be submitted at least in the Second Executive Committee Meeting of TNOA.~~

After the completion of the TNOACON, the report of the meeting along with photographs of the Inauguration, Events and valedictory with the AUDITED STATEMENTS should be submitted to the TNOA office before the First EC Meeting (AGBM – Feb – 2019 – Madurai).

## **23.29 Guest State @ TNOACON (AGBM, 19<sup>th</sup> March 2022, Trichy)**

**23.29 (a)** To invite another state chapter as guest state in our annual conference TNOACON for the mutual and long-term relationship

**23.29 (b)** President and Secretary of our Guest state will be on the dais and honored at the inauguration.

**23.29 (c)** They shall be accommodated in the scientific sessions as chairperson / faculty.

**23.29 (d)** Organizing team has to provide Complimentary Registration and Accommodation.

**23.29 (e)** Guest state to be decided in the first EC Meeting of TNOA

## **24. TAMIL CONFERENCE**

For the first time a Conference in Orthopedics was conducted entirely in Tamil at Tanjore.

A great response was experienced and the importance of Tamil language in Orthopedics was realized by all the members.

To continue this momentum and also to give due importance to our great Language Tamil it was decided to make this Tamil Conference an annual event of TNOA. Similar to TNOACON and Prof.T.K.Shanmugasundaram Mid-year Conference two subsequent conference venues will be selected in the AGM after scrutiny of applications for conducting the conference that will be termed TNOA Tamil Conference.

## **25. TNOA TAMIL ANTHEM**

In order to have a unique identity and to express the functions and praise the services of the Orthopedic Community as a whole an anthem called as the TNOA Tamil Anthem was created. The legendary Tamil poet Kaviperarasu.Thiru.Vairamuthu penned the lyrics and also composed the tune and music for the anthem.

TNOA Tamil Anthem will be henceforth played in every club meeting of zonal clubs and all TNOA related programs after the Tamil Thaaai Vaaazhthu. As a mark of respect all will arise during the playing of the anthem. AGM Erode 2024

A copy of the lyrics as well as the mp4 music format to be circulated to all the Presidents and Secretaries of our district clubs so as to enable them to play the song in their TNOA associated meetings after the Tamil Thaaai Vazhthu. (AGM Erode 2024).

**26.****TNOA WHATSAPP GROUPS**

**26.1** The TNOA for better, quick and effective communication is permitted to create Whatsapp groups and include their members in these groups. This whatsapp mode will be used to promote the TNOA activities, to collect data and information from members of TNOA. In this modern and technological revolution whatsapp is an ideal modality of communication. All the important activities regarding Academic programs, fellowships, Conferences, Social Activities, Achievements of its members upcoming events of other Associations etc may be posted in the groups. All EC members will be included in all the groups and made admins in all the groups.

**26.2** Other admins can be co-opted or selected by the EC whenever the need arises.

**26.3** The admins alone can post messages in the whatsapp groups. The admins need to follow certain conditions and not post any controversial or adverse posts in the groups.

**26.3** Political, religious and other matters regarding support of or against candidates contesting TNOA Elections is strictly banned.

**26.4** Any adverse posts from members will invite removal of the member from the whatsapp groups after EC concurrence.

**26.5** As and when the need arises the number of groups may be increased or decreased.

**26.6** As the IT Wing Secretary is the torch bearer of the association in the IT matters, he may be made in-charge to supervise the functioning of these whatsapp groups.

**27 ALTERATIONS OF CONSTITUTION AND RULES**

**27.1** The rules and regulations shall be altered by the vote of at-least three fourths of the members (Life) present at General body or a meeting specially convened for the purpose.

**27.2** The Secretary shall dispatch a notice of such specially convened meeting and of every proposed alteration by post to every member eligible to vote, not less than 30 days before the date of the meeting and no rule shall be altered unless such notice has been given.

**27.3** One sixth of life members in the register of Association shall form a quorum at a meeting convened to alter the constitution.



## **28 INDEMNITY**

Neither the office bearers nor the members of the General and / or Business Executive authorities nor members of the Association shall be answerable for any act done in good faith by them for the sake of conformity only, for the monies of the Association other than such as shall come into their own hands or for any collections or receiver of monies appointed by the Executive Committee concerned for any misfortune, loss or damage happening to the Association by reason of any deed executed by them as an office-bearer or mere indiscretion on their part in the performance of their duties or otherwise on account except for willful negligence or fraud. Every person being an office bearer or a member of the Central Executive Council / Executive Committee or a member of the Association, his heirs, executors and administrators shall be indemnified and saved harmless out of the funds of the association against all action, suits, claims and demands whatsoever brought / made against him or them either severally or jointly in respect of any engagement of the association such as may be incurred by his own personal willful neglect or fraud.

## **29 DISSOLUTION**

**29.1** No less than three-fifth of the Life Members of the Association may determine that it shall be dissolved, and thereupon it shall be dissolved forthwith, or at any time agreed upon, and all necessary steps shall be taken by the Executive Committee for the disposal and settlement of the property of the Association, the claims and liabilities. According to the Rules of the Association, the adjustment of affairs shall be referred to the Principle court of the original civil jurisdiction of the district in which the office of the association is situated and the court shall make such order in the matter as it shall deem requisite.

**29.2** If on the dissolution of the Association there remains after satisfaction of its debts and liabilities, any property whatsoever the same shall not be paid or distributed among the members of the association but shall be given or transferred to some other institution or institutions having the object of the advancement of medical sciences and art, such institution or institutions to be determined by the three-fifth of the members of the association at or before the time of dissolution and, if and so far as effect cannot be given to such provision then to some other charitable object.

All provisions of the Societies and Registration Act (1860) as amended from time to time shall apply to the Association

## ANNEXURE – 1

Model Scientific Template for Three-day conference

This Template is only a DRAFT, designed in such a way to accommodate various activities on all 3 days of the conference.

Due to the increase in the number of medals to 13 and also to accommodate the increasing number of papers and posters a revised template to act as a guide for the organizers of TNOACON is hereby created.

This may not be followed in entirety but at the least the mandatory TNOA events as per the bylaws need to be followed as per the template.

Totally eight number of halls have been depicted here. The needs of 7<sup>th</sup> and 8<sup>th</sup> halls are purely under the discretion of the TNOA organizing team. Although as per the TNOA mandates the 5<sup>th</sup> and 6<sup>th</sup> halls are also not mandatory, from the experiences of the last few TNOACONS and to include papers of the ever-increasing numbers of PGs and consultants it may become a regular inclusion in the upcoming TNOACONS. Keeping this in mind the programs in extra halls have been included in the below templates.

The organizers of TNOA can keep the templated programs as a guide to create their own Scientific program.

Colour Coding given to highlight activities required.

Pale Green are Mandatory TNOA Activities

Red are TNOA medals

Others are for the organizers to have a free hand



Mandatory TNOA Activities



TNOA Medals

## DAY – 1 FRIDAY

Time	Hall A	Hall B	Hall C	Hall D
8:00 AM - 9:00 AM	Trauma	Shoulder Arthroscopy	Paediatric Orthopaedics	Miscellaneous
9:00AM - 10:00AM	Trauma	Shoulder Arthroscopy	Paediatric Orthopaedics	Miscellaneous
10:00AM – 11:00AM	Trauma	Shoulder Arthroscopy	Paediatric Orthopaedics	Miscellaneous
11:00AM – 12:00PM	Trauma	Shoulder Arthroscopy	TNOA Prof. K. Sriram Gold Medal for Paediatric Orthopaedics	Hand
12:00PM – 1:00PM	Trauma		TNOA Prof. T. K. Shanmugasundaram Medal for Rural Centers	Hand
1:00PM – 2:00PM	LUNCH			
2:00PM – 3:30PM	TNOA Prof. A. Subramaniam Medal for Basic Research in Orthopaedics	Knee Arthroscopy	Shoulder and Elbow Arthroplasty	Medicolegal
3:30PM – 4:30PM	TNOA Prof. S. Rajasekaran Gold Medal for Spine	Knee Arthroscopy	Shoulder and Elbow Arthroplasty	Research Methodology
4:30PM – 5:30PM	TNOA Prof. T. S. Xavier Medal For Hand Surgery	Knee Arthroscopy	TNOA Dr. David V Rajan Gold Medal for Arthroscopy & Sports medicine	
6:30 PM ONWARD S	INAUGURAL CEREMONY			

## DAY 2 SATURDAY

Time	Hall A	Hall B	Hall C	Hall D	Poster Hall
8.00 am - 8.30 am	<b>Ethics</b>	Knee Arthroplasty	Spine	Infections	
8:30AM - 9:30AM	<b>TNOA Prof C. Vyageswaradu Medal for Orthopaedics</b>	Knee Arthroplasty	Spine	INFECTIONS	
9:30AM - 10:30AM	<b>TNOA Prof. M. Natarajan Medal for Trauma</b>	Knee Arthroplasty	Spine	Ilizarov and Deformity Correction	
10:30AM - 11:30AM	<b>The Legends of TNOA</b>	Knee Arthroplasty	Spine	Ilizarov and Deformity Correction	
11:30AM - 1:00PM	<b>TNOA ORATIONS</b>				
1:00PM - 2:00PM	<b>LUNCH</b>				
2:00PM - 3:15PM	Career guidance for PGs  FRCS Guidance	<b>HIP ARTHROP LASTY</b>	Foot & Ankle	Pelvis and Acetabulum	<b>MEDAL POSTER PRESENTATI ON</b>
3:15PM - 4:30PM	<b>TNOA Prof. M. Ramanathan Memorial Gold Medal for Consultants</b>	<b>HIP ARTHROP LASTY</b>	Foot & Ankle	Pelvis and Acetabulum	
4:30PM - 5:30PM	<b>TNOA KMC PG ORTHO QUIZ – PRELIMS TNOA Dr K R Venkateswar Memorial PG Travelling Fellowship</b>				
5.30 PM ONWARDS	<b>ANNUAL GENERAL BODY MEETING</b>				
7.00 PM ONWARDS	<b>CONFERENCE DINNER</b>				

Templates Modified due to inclusion of session of legends in keeping with due regards to the significance of the seniors

**DAY – 3 SUNDAY**

<b>Time</b>	<b>Hall A</b>	<b>Hall B</b>	<b>Hall C</b>	<b>Hall D</b>
<b>9:00AM - 10:00AM</b>	<b>TNOA Dr. P. Suryanarayan Gold Medal for Arthroplasty</b>	<b>TNOA Prof. B. Radhakrishnan Gold Medal for Foot &amp; Ankle</b>	<b>ONCOLOGY</b>	<b>ORTHOBIOLOGICS</b>
<b>10:00AM – 11:00AM</b>	<b>Investment Options</b>	<b>TNOA Prof. P. Dhanarajan Medal for Innovative or Adaptive Trauma Work</b>	<b>ONCOLOGY</b>	<b>ORTHOBIOLOGICS</b>
<b>11:00AM – 12:00PM</b>	<b>Artificial Intelligence in Orthopaedics</b>	<b>Pain management</b>	<b>TNOA Prof. Mayilvahanan Natarajan Gold Medal for Orthopaedic Oncology</b>	<b>ORTHOBIOLOGICS</b>
<b>12:00PM – 1:00PM</b>	<b>TNOA KMC PG ORTHO QUIZ - FINALS</b>			
<b>1:00PM – 2:00PM</b>	<b>VALEDICTORY FUNCTION</b>			

## DAY – 1 FRIDAY

	Hall E	Hall F	Hall G	Hall H
<b>8:00 AM TO 1:00 PM</b>	<b>FREE PAPER Arthroplasty 1 (8.00 - 8.45am)</b>	<b>FREE PAPER Trauma 1 ( 8.00-8.50am)</b>		
	<b>FREE PAPER Arthroplasty 2 (8.50 -9.30am)</b>	<b>FREE PAPER Trauma 2 8.55-9.45am</b>		
	<b>FREE PAPER Arthroplasty 3 (9.35am-10.10am)</b>	<b>FREE PAPER Trauma 3 9.50-10.35am</b>	<b>Meet the Master 10.30-11.00am</b>	
	<b>FREE PAPER Shoulder Arthroscopy (10.15 – 11.20 am)</b>	<b>FREE PAPER Trauma 4 10.40-11.10am</b>	<b>Workshop 11.00am-1.00pm</b>	
	<b>FREE PAPER Foot &amp; Ankle - 1 (11.25 – 12.15pm)</b>	<b>FREE PAPER Trauma 5 11.15- 12.05pm</b>		
	<b>FREE PAPER Oncology (12.20-1.00pm)</b>	<b>FREE PAPER Trauma 6 12.10-1.00pm</b>		
	<b>LUNCH</b>			
<b>2:00 PM TO 4:30 PM</b>	<b>FREE PAPER Paediatric Ortho 2.00-2.50 pm</b>	<b>FREE PAPER Trauma 7 2.00-2.45pm</b>	<b>Meet the master 2.00-3.00pm Workshop 3.00-3.30pm</b>	<b>Live Surgery 2.00-3.00pm</b>
	<b>PG FREE PAPER Hand 2.55 – 3.40 pm</b>	<b>FREE PAPER Trauma 8 2.50-3.35 pm</b>	<b>Workshop 3.30-4.30pm</b>	<b>Live Surgery</b>
	<b>FREE PAPER Spine 1 3.45– 4.30 pm</b>		<b>Workshop 4.30-5.30pm</b>	<b>3.00-4.30pm</b>
<b>6:30 PM ONWAR DS</b>	<b>INAUGURAL CEREMONY</b>			

## Day 2 SATURDAY

Time	Hall E	Hall F	Hall G	Hall H
8:00AM TO 11:30AM	FREE PAPER 8.00-8.50 am Miscellaneous 8.55-9.40 Ortho biologics	FREE PAPER 8.00-8.50 am Trauma 9	Meet the Master 9.00-10.00am	Live Surgery 8.00-9.00am
	FREE PAPER Arthroscopy-1 9.45-10.35 am	FREE PAPER 8.55-9.45 am Trauma 10 9.45-10.40 am Trauma 11	Workshop 10.00-11.00am	Live Surgery 9.00-10.00am
	FREE PAPER Arthroscopy-2 10.35-11.00 am	FREE PAPER 10.40-11.05 am Trauma 12	Meet the Master 11.00-11.30am	
11:30AM – 1:00PM	TNOA ORATIONS			
1:00PM – 2:00PM	LUNCH			
2:00PM – 3:00PM	FREE PAPER SPINE 2 2.00-2.50 pm	FREE PAPER 2.00-2.40 pm Trauma 13	Meet the Master 2.00 – 3.00pm	Meet the Master 2.00-3.00pm
3:00PM – 4:00PM	FREE PAPER SPINE 3 2.55- 3.35 pm	FREE PAPER FOOT ANKLE 2 2.45-3.30 pm	Workshop 3.00-4.00pm	Live Surgery 3.00-4.00pm
	FREE PAPER ARTHROSCOPY KNEE - 3 3.40 - 4.10pm	FREE PAPER Trauma 14 3.35-4.20 pm	Workshop 4.00-5.00pm	
5.30 PM ONWARDS	ANNUAL GENERAL BODY MEETING			
7.00 PM ONWARDS	CONFERENCE DINNER			

### DAY – 3 SUNDAY

Time	Hall E	Hall F	Hall G	Hall H
<b>9:00AM TO 11:30AM</b>  <b>3 SESSIONS</b>	<b>FREE PAPER – INFECTIONS</b> <b>9.00-9.50 am</b>	<b>FREE PAPER SPINE- 4</b> <b>9.00AM-9.50 am</b>	<b>Meet the Master</b>  <b>9.00-10.00am</b>	<b>Live Surgery</b>  <b>8.30-10.30am</b>
	<b>FREE PAPER – WOMEN ORTHO</b> <b>9.55 AM-10.40 am</b>	<b>FREE PAPER – TRAUMA 15</b> <b>9.55-10.35 am</b>	<b>Meet the Master</b>  <b>10.00-11.00am</b>	
	<b>FREE PAPER - MISCELLANEOUS 2</b> <b>10.45-11.30 am</b>	<b>FREE PAPER – TRAUMA 16</b> <b>10.40- 11.30 am</b>	<b>Workshop</b> <b>11.00am-12.00pm</b>	<b>Surgical Video Demonstration</b> <b>11.30-12.15pm</b>
<b>12:15PM – 1:00PM</b>	<b>TNOA KMC PG ORTHO QUIZ - FINALS</b>			
<b>1:00PM – 2:00PM</b>	<b>VALEDICTORY FUNCTION</b>			



Approved by Executive Committee on 11<sup>th</sup> February 2024, at Erode & Approved by General Body this date 11<sup>th</sup> February 2024, at Erode, these amended bylaws of The Tamil Nadu Orthopaedic Association were adopted on 11<sup>th</sup> February 2024, at Erode and supersede all previous Association bylaws and amendments. Signed this on 11<sup>th</sup> February 2024.

**Dr. Deen Muhammad Ismail**, President

**Dr.V.Thirunarayanan**, Secretary

Dr. V.Singaravadivelu, Immediate Past President

Dr.Manikandan, Vice President

Dr.A.Saravanan, Treasurer

Dr. C.J.Ravi Immediate Past Secretary

Dr.S.R.Sundarajan President Elect

Dr.C.Marimuthu Joint Secretary

